

BARROW cum DENHAM PARISH PLAN

FINAL REPORT – PART III

ACTION PLANS



This is Part III of the report based on the community wide surveys conducted by the Parish Plan Steering Group. It contains the suggested action plans for dealing with the issues arising from the surveys. Part I includes the main points in the report and Part II contains the supporting detail for each of the topics referred to in Part I. All households will receive a copy of Part I. Part II and Part III will be online at www.barrowcumdenhamparishplan.com and on the village websites; hard copies will be displayed in public places and a limited number will be available on request.

The full report is provided for the Parish, District and County Councils, the MP and anyone interested in particular topics.

The proposals for action, and the supporting analysis data, need to be read carefully to reach a considered view. Many of the actions will need to be carried out by individuals and voluntary groups.



LOTTERY FUNDED



ACTION PLANS

The action plans contained in this section reflect the findings from the survey carried out in 2012 and 2013. They are **proposals for action** for those responsible and other interested members of the community to consider implementing.

References to the relevant section of the report are shown against each action to give access to background detail and reasons for the recommendation.

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Note: The lead organisation(s) for each action is printed **in bold** on the action plans; the supporting organisations(s) are *in italics*

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
GROWTH (SECTION 3.1) Barrow has been designated as a Key Service Centre and as such it is being required to grow by 25% within 5 years. This will place further strains on village amenities and resources	Develop a strategic plan that agrees the maximum extent of growth and ensures that the amenity needs of the Parish are identified and provided at a level sufficient to sustain such a level of growth in accordance with the standards declared in Vision 2031.	Need: High Timescale: 2014	a. Parish Council, b. Strategic planning project group c. St Edmundsbury BC d. Suffolk CC	
GROWTH (SECTION 3.1) Only 3% of parishioners welcome the Vision 2031 growth plan for Barrow and a further 17% accept it; 17% want less growth and 24% slower growth; 32% want little/no growth; 7% had no opinion. (Assuming considerate design and adequate infrastructure).	Operate and explain policies that can be seen by the parish to take effective account of its wishes (meeting government's declared policy of increasing the involvement of local communities in such decisions)	Need: High Timescale: 2014	a. St Edmundsbury BC b. County Council, c. Parish Council	
GROWTH (SECTION 3.1) Planning decisions are made at District Level with only limited influence from the parish. There are strong incentives for making these decisions in the overall interests of the District which will not necessarily be the same as local needs at parish level.	Obtain a public undertaking from District level that growth will not exceed the level in Vision 2031 or that agreed through full consultation with the community, that funding for adequate amenities will be provided to meet it and that the detailed choices about those amenities should be decided in accordance with the needs of the parish community	Need: High Timescale: 2014	a. Parish Council, b. Strategic planning project group c. St Edmundsbury BC	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
GROWTH (SECTION 3.1) People's concerns over growth were expressed in the questionnaire before a large planning approval was made which allowed even more houses to be built than per Vision 2031	Planning procedures need to be such that the parish can be confident that what is built, which is approved piece by piece, will not exceed the strategic levels agreed through consultation with the public.	Need: High Timescale: 2014	a. St Edmundsbury BC b. County Council, c. Parish Council	
GROWTH (SECTION 3.1) There is little understanding of the logic of placing two large sites for development at the South side of the village where a majority of its traffic is likely to have to pass through the centre of Barrow where there are already serious traffic issues.	A review of the expected traffic flows which will be generated should be made public and steps taken to ensure that the traffic can be safely managed. (see Action plans on Traffic)	Need: High Timescale: 2014	a. Suffolk CC b. Parish council c. Traffic project group	
GROWTH (SECTION 3.1) Apart from the self employed, few people work in the parish. There is significant support for allowing suitable work places to be built which do not damage the village atmosphere.	Permit the provision of a modest number of local work places of a type which would not spoil the village/rural atmosphere.	Need: Medium Timescale: 1+ yrs	a. St Edmundsbury BC b. Parish council	
GROWTH (SECTION 3.1) People have been concerned that two houses which they regarded as unsuitable had been built to the detriment of Barrow's village atmosphere on the green.	Ensure that present and future procedures require all developments to preserve those features of the parish which the parishioners regard should not be spoiled (Q.8)	Need: High Timescale: Ongoing	a. St Edmundsbury BC b. County Council, c. Parish Council	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
TRAFFIC AND PARKING (Section 3.2) The Volume of traffic, cars and HGV's going through Barrow is already causing problems and is going to increase, particularly due to developments planned in the South of the village.	A traffic survey should be carried out and used in conjunction with forecasts of future traffic growth to be input to a strategic plan to control the traffic in the parish (see Section 3.20). A project group could be established to help with this. There is a need to look at all traffic, particularly HGVs, passing through Barrow to see if other routes could be used and traffic be encouraged to use them.	Need: Medium Timescale: 2014	a. Suffolk CC b. <i>Parish council</i> c. <i>Traffic project group</i>	
TRAFFIC AND PARKING (Section 3.2) Speeding is still a significant problem even though a number of measures have been taken	Stronger measures are now required and all the main routes out of Barrow and in Denham were mentioned as places where speed control is needed. Flashing 30 mph signs and restricting HGVs through the village were both favoured by 57% of the respondents. A breakdown of the acceptability of other measures is in Section 3.2 Q.13 (a sleeping policeman is not popular).	Need: High Timescale: 2014	a. Parish council b. <i>Suffolk CC</i> c. <i>Traffic project group</i>	
TRAFFIC AND PARKING (Section 3.2) Parking is a concern, the two main areas being outside the shop in The Street and outside the school (at opening and closing times). There is also a shortage of parking space near houses.	a) Some areas (e.g. around the corners near the school) should be clearly marked as no parking zones. This may have to be enforced. b) A lollipop lady or similar should be considered to help at school opening and closing times. c) The restriction on allowing parking for a maximum of two cars outside new build houses should be waived if possible unless a sufficiently frequent bus service was introduced.	Need: High Timescale: 2014	a. Parish Council b. <i>Suffolk CC</i> c. <i>Project group</i> d. <i>St Edmundsbury</i> e. <i>Barrow Primary School</i>	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
HOUSING/DEVELOPMENT (Sections 3.1 & 3.3) Concerns that the village atmosphere, and the countryside may be compromised by over development.	A strategic plan is needed and the community needs reassurance that their interests are taken into account wherever possible to minimize the impact of development e.g. appropriate building styles, tree planting to shield new developments, footpaths maintained, new footpaths developed, new cycleways, new playgrounds, parking areas, roads and adequate other services provided.	Need: High Timescale: 2014	a. Housing/Development project group, <i>b. St Edmundsbury BC</i> <i>c. Suffolk CC</i> <i>d. Parish Council</i> <i>e. Highways Department</i>	
HOUSING/DEVELOPMENT (Sections 3.1 & 3.3) The public is not adequately informed at the critical stages when development decisions are made.	Key steps and the timetable leading up to planning approval of new developments need to be given more and wider publicity.	Need: Medium Timescale: 2014	a. Housing/Development project group, b. St Edmundsbury BC <i>c. Suffolk CC</i> <i>d. Parish Council</i>	
HOUSING/DEVELOPMENT (Sections 3.1 & 3.3) It is not clear whether the parish receives its fair share of the government incentives for new building	Establish the basis for calculating the parish's fair share of the incentives and use this to optimise the development of the parish's amenities. Publicise the basis	Need: High Timescale: 2014	a. Parish Council <i>b. St Edmundsbury</i> <i>c. Suffolk CC</i>	
HOUSING/DEVELOPMENT (Sections 3.1 & 3.3) With house prices high and interest rates currently low, more people may need affordable housing if interest rates rise	Keep a record of those interested in affordable housing to ensure that sufficient are being built to meet likely demand.	Need: Medium Timescale: 2014	a. Parish Council	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
ENERGY (Section 3.4) Households in the parish which are rented from private Landlords and Housing Associations have a lower level of energy saving features than privately owned houses.	Provide incentives to landlords and Housing Associations to install more.	Need: Medium Timescale: 2014	a. Central Government.	
ENERGY (Section 3.4) Few households undertake energy collection	Make the cost and design of energy collection installations more attractive.	Need: Medium Timescale: 2014	Manufacturers	
ENERGY (Section 3.4) Although some 200 houses are expected to be built, there has been no assessment of the viability of bringing mains gas to the parish	Carry out a study before most of the new housing programme is started to see if mains gas is a viable source and initiate action if it is.	Need: High Timescale: 2014	a. Gas project group	

BARROW CUM DENHAM ACTION PLAN



What is the Issue?	Action to be taken and	Priority	Lead Organisations & Partners	Progress or completion
PATHS AND PAVEMENTS (Section 3.5) Better maintenance of public footpaths is required by 323 people (34% of respondents) (Q18)	Maintain footpaths better (Q18). Community to report problem areas to the Parish Council so that they can deal with them.	Need: Medium Timescale: Ongoing	a. Community b. Parish Council, c. County Council, d. Landowners e Parish Maintenance project group	
PATHS AND PAVEMENTS (Section 3.5) More footpaths are wanted. Most of these are to keep walkers off busy narrow roads; others are to obtain circular routes & to link different parts of the villages (Q18)	Walkers to get together to identify possible routes and form proposals for discussion on acceptability with landowners and the authorities.	Need: Low/Medium Timescale: Ongoing	a. Walkers project group b. Landowners c. Parish Councils, d. County Council	
PATHS AND PAVEMENTS (Section 3.5) More bridleways are wanted by 45 people to keep horses off the road and for circular routes. (Q.18)	Riders to get together to identify possible routes and form proposals for discussion on acceptability with landowners and the authorities.	Need: Low/Medium Timescale: Ongoing	a. Riders project group b. Landowners c. Parish Councils, d. County Council	
PATHS AND PAVEMENTS (Section 3.5) Trim hedges affecting public thoroughfare	Parishioners need to cut back their hedges so that they do not overlap on to the pavements, or, if they are unable to do so, the Council needs to arrange for the job to be done. A clear procedure should be developed for the public to follow (like a neighbouring village)	Need: High Timescale: Now	a. Householders b. Parish Council c. County Council d. Parish Maintenance project group	

What is the Issue?	Action to be taken and	Priority	Lead Organisations & Partners	Progress or completion
PATHS AND PAVEMENTS (Section 3.5) Dropped curbs are especially needed in a number of areas for people with wheel chairs & mobility scooters. and those with push chairs(Q.16)	These areas need to be prioritised and work begun so that those with wheelchairs and mobility scooters in particular can get about unhampered	Need: High Timescale: 2014	a. County Council b. Parish Council	
PATHS AND PAVEMENTS (Section 3.5) Pedestrian crossings have been requested by 13% of respondents by the shop/chapel and by the school. Both are where children are crossing the road for school during busy times and at the shop with cars parked obscuring the view. (Q.16)	Consider the effectiveness and cost of pedestrian crossings in the two locations most requested and compare them with other possible locations and other forms of effective traffic control. Consider the "village atmosphere" aspect before any implementation.	Need: Medium Timescale: 1+ yrs	a. Parish Council , b. <i>County Council</i>	
PATHS AND PAVEMENTS (Section 3.5) More pavements are requested in a number of areas for the safety of pedestrians. (Q16)	Prioritise the most dangerous areas and order the work to be done including: Denham Lane (Green Fm L. to Brockley L.), Barrow Rd Denham, Colethorpe Lane, Barrow Hill and Church Rd. and 9 others	Need: Medium Timescale: 1+ yrs	a. Parish Council , b. <i>County Council</i>	
PATHS AND PAVEMENTS (Section 3.5) Wider pavements have been requested in most cases because the pavement is very narrow alongside a busy road. (Q16)	Prioritise the most dangerous areas and order the work done including: Bury Rd, from Sharpes Hill to the Green, pavement on corner opposite the shop in The Street, opposite the Shop in The Street to the school, Church Rd, Barrow Hill.	Need: Medium Timescale: 1+ yrs	a. Parish Council , b. <i>County Council</i>	

What is the Issue?	Action to be taken and	Priority	Lead Organisations & Partners	Progress or completion
PATHS AND PAVEMENTS (Section 3.5) Better winter weather service is requested in certain locations especially where there are older inhabitants. Some areas have not had any service. Other areas require grit boxes. (Q16)	Review the gritting facilities in all areas, particularly Denham (where 53% of the population want better service) and in the areas where there are vulnerable people.	Need: High Timescale: Now	a. Parish Council, b. <i>County Council</i> c <i>Parish Maintenance project group</i>	
PATHS AND PAVEMENTS (Section 3.5) Other issues in Q16 Parishioners gave a list of some other issues that need addressing.	Prioritise the issues raised from the comments in Q.16 and get the work started	Need: Medium Timescale: Ongoing	a. Parish Council, b. <i>County Council</i>	
CYCLE WAYS AND ROUTES (SECTION 3.6) No safe off road cycle/pathways between Barrow and Bury St Edmunds suitable for adults and children.	a) Investigate the viability of such a cycle/pathway, including possible recreational value to people in Bury and other villages. a) Construct off road cycle/pathways between Barrow and Bury St Edmunds suitable for adults and children Set up provision for maintenance of pathways	Need: Medium Timescale: 5 year project	a. Cycle/path-way Project Group, b. <i>St Edmunds bury BC,</i> c. <i>Suffolk CC</i> d. <i>Parish Council,</i>	
CYCLE WAYS AND ROUTES (SECTION 3.6) No safe off road cycle/pathways for adults and children around Barrow, Burthorpe and Denham	a) Identify possible popular routes eg to school. b) Instigate construction of cycle/pathways c) Set up provision for maintenance of pathways	Need: Medium Timescale: 1-3 year project	a. Cycle / Path ways Project Group, c. <i>St Edmunds BC,</i> d. <i>Suffolk CC</i>	
DRAINAGE: (Section 3.7) Road drainage is still an issue. After heavy rain and in freezing conditions, puddles at the side of narrow roads can be dangerous and pedestrians often get splashed by passing cars.	Prioritise and deal with the affected areas: - The Street, Colethorpe L., Pumping station towards Risby, Denham, Denham L. junction with Barrow Hill, Ley Re by PO, Bottom of Sharpe's Hill, The Green by hairdressers, Church Rd., Barrow Hill opp. surgery, Brittons Cres. (Some may by now have been attended to)	Need: High Timescale: 1+ yrs	a. Suffolk CC b. Parish Council	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
AMENITIES (Section 3.8) There is 42% support for a drop-in centre/café and some support for other amenities (Q19), and 32% support for the Town estate room being a Community Centre (Q.21)	Convey information to Town Estate Room Trustees	Need: Medium Timescale:Now	a. Parish Plan Steering Group	
AMENITIES (Section 3.8) Statistics on interest in the churches have been obtained	Convey detailed information to the Rector	Need: Medium Timescale:Now	a. Parish Plan Steering Group	
AMENITIES (Section 3.8) 43% of respondents think the Village Hall meets their needs, 45% don't know, leaving 12% with a variety of responses. 15% of respondents use it frequently	Convey detailed results to Village Hall Management Committee.	Need: Medium Timescale:Now	a. Parish Plan Steering group	
AMENITIES (Section 3.8) The demand for sports facilities was such that there was support for each of the listed sports facilities of between 67 and 197 adults plus some from youths – potentially enabling formation of viable group activities. (Q.24)	Review the demand from adults and youths as part of an overall assessment of how the recreation Park and other leisure amenities should be developed. This should take account of the limitations of the existing amenities and the potential to use alternatives.	Need: High Timescale:2014	a. Leisure Amenities project group	
AMENITIES (Section 3.8) The recreation ground suffers from limited accessibility, vandalism, dog-fouling, few sporting facilities, noise issues, lighting issues, and limited space if it is to accept all of the potential activities.	Before embarking on major expenditure at the recreation ground in the short term, care should be taken to ensure that longer term possibilities are not prejudiced. Opportunities may arise where a better location may be found for some of the expected activities and these should be assessed.	Need: High Timescale: 2014	a. Leisure Amenities project group b. Village Hall c. Parish Council	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
AMENITIES (Section 3.8) With the many and diverse demands for apparatus and sports on the playing field, it may be wise to consider employing the services of a designer.	A professional designer would be able to ensure that permanent fixtures are not put in places that will require removal at a later date, and make the playing field an attractive place to be enjoyed by everyone.	Need: High Timescale: 2014	a. Leisure Amenities project group b. Village Hall c. Parish Council	
AMENITIES (Section 3.8) Important features of the parish may be threatened by the proposed new building.	Consider ways of protecting the key features which parishioners value (section 3.1) e.g the Village Green	Need: High Timescale: 2014	a. Parish Council	
AMENITIES (Section 3.8)	Ensure that the maximum funding accrues to the parish for this purpose and that it is used to get the amenities the community needs.	Need: High Timescale: Now	a. Parish Council b St Edmundsbury BC	
AMENITIES (Section 3.8)	Amenities will be needed for the occupants of the new houses when they are built. It is not known what funds will be available to develop these amenities. It is understood that none have been granted for The Limes development			

BARROW cum DENHAM LEISURE ACTION PLAN

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
LEISURE (Section 3.9) There is a need for a separate play area for toddlers/under 5's	Form a group and establish where and when to locate this and how to fund it	Need: High Timescale: 2014	a. Under 5's project group	
LEISURE (Section 3.9) There is a need for a well equipped and fenced childrens' play area & space to develop with growth	Develop a proposal which meets the needs of 12 year old and under's (and consider that there will be use by over 12s) for implementation	Need: High Timescale:2014	a. Barrow Comm. Play Project b. Village Hall c. Parish council	
LEISURE (Section 3.9) There is a need to agree the location of a well equipped and fenced childrens' play area with room to develop with Village growth	Agree location of playground, taking account of other future demands on the space available, and implement	Need: High Timescale:2014	a. Parish Council b. Village Hall Man't Committee c. Barrow Comm. Project group	
LEISURE (Section 3.9) People with ideas for new activities can gain from meeting others of like interest to form groups.	Hold events to encourage new ideas and make it easier for new projects to form	Need: Medium Timescale: 2014	a. Leisure Amenities project group	
LEISURE (Section 3.9) Particular interest was shown in film showing(flix in the stix)	Investigate the economics and develop a plan including where and how this could be achieved; set up an organisation to run the programme.	Need: low/medium Timescale:1+ yrs	a. Film project gp.	
LEISURE (Section 3.9) A group is needed to meet the demand for a wide range of current and potential leisure activities identified in the survey	Project group to coordinate the development of leisure activities and leisure amenity issues and make proposals.	Need: low/medium Timescale:1+ yrs	a. Leisure Amenities project group b. Parish Council c. Village Hall Man't Committee	
LEISURE (Section 3.9) There are unused allotments	Project group to propose improved arrangements which will ensure all allotments are taken up; these could include allowing smaller allotments, more accessible water, better management contact with allotment holders.	Need: High Timescale:2014	a. Allotment group b. Parish Council	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
INFORMATION AND COMMUNICATIONS (Section 3.10) Busy parishioners are not effectively notified of the details of significant housing and other matters on which they may have a strong interest.	Review methods of communication to ensure the Parish Council and parishioners have a fair opportunity to receive official information in enough detail and in sufficient time to convey their own views to the body concerned; publicise the methods adopted	Need: High Timescale: Now	a. Parish Council <i>b. St Edmundsbury & Forest Heath BC, c. Suffolk CC</i>	
INFORMATION AND COMMUNICATIONS (Section 3.10) Websites and social networking are very little used by adults although most of them have the internet; IT and other communication methods need to be improved	Establish a Communications project group to find out what is current best practice for conveying official and local information to parishioners and businesses in rural communities; this should include the possible use of websites and social networking as well as traditional methods; carry out a holistic appraisal of the parish's communication performance and implement best practice; publicise the results and methods to be used	Need: High Timescale: Now	a. Communications Project Group <i>b. Parish Council</i>	
INFORMATION AND COMMUNICATIONS (Section 3.10) Improve mobile phone and TV reception (Q30)	Contact relevant authorities with the evidence of poor reception and publish the expected timescales and performance for any improvements	Need: High Timescale: Now	a. Communications Project Group <i>b. Parish Council</i>	
INFORMATION AND COMMUNICATIONS (Section 3.10) Improve Broadband speed (Q.30)	Review current status with BT and publicise the timing for implementation of faster broadband and expected performance level. Involve the MP (who expressed interest) if necessary. Consider alternatives.	Need: High Timescale: Now	a. Communications Project Group <i>b. Parish Council</i>	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
INFORMATION AND COMMUNICATIONS (Section 3.10) A high proportion of those who do not use the internet are older people (Q31)	Provide entry level encouragement for older people to give them the health, convenience and entertainment benefits of being online as well as good communication (several seek adult education Section 3.13)	Need: Medium/Low Timescale: 1+ yrs	a. Communications Project Group b. <i>Parish Council</i> c. <i>School/Governors</i>	
INFORMATION AND COMMUNICATIONS (Section 3.10) Parish Council agenda, minutes and accounts are not available conveniently or early enough to encourage parishioners' interest	Timely publication of detailed agenda, minutes and accounts to be issued as early as possible and be easily accessible	Need: High Timescale: Now	a. Parish Council	
INFORMATION AND COMMUNICATIONS (Section 3.10) Transparency in local decision-making can be improved (Q.36)	The basis of decisions should be available to the public and major issues and decisions publicised.	Need: High Timescale: Now	a. Parish Council	
INFORMATION AND COMMUNICATIONS (Section 3.10) The public needs to have full confidence in the planning system.	Before a major planning application is approved, better communication, with the public affected, of the stages and timetable to be gone through, and keeping to the timetable would help to improve confidence.	Need: High Timescale: 2014	a. St Edmundsbury BC b. Suffolk CC c. Parish council	
INFORMATION AND COMMUNICATIONS (Section 3.10) Ensure that websites post information promptly	Build a team to administer the web-site(s)	Need: High Timescale: Now	a. Parish Council b. Around-Barrow website c. Communications Project Group	



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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
COMMUNITY INVOLVEMENT (section 3.11) There is an ongoing need for volunteers to organise and carry out parish projects.	Establish a project group to develop and maintain effective channels to encourage volunteering	Need: High Timescale: 2014	a. Community project group <i>b. Parish Council</i>	
COMMUNITY INVOLVEMENT (section 3.11) There is no welcome pack from which newcomers (who may have been volunteers previously) can find out what activities they can join.	Evaluate the relative merits of setting up a welcome pack and/or an equivalent on the website (including identifying newcomers and signposting those interested to projects)	Need: Medium/High Timescale: 2014	a. Community project group	
COMMUNITY INVOLVEMENT (section 3.11) Although 387 people said they are prepared to give some time to the parish, there is no means of knowing who they are and what time/ skills they can give.	Set up a system for publicising details of activities which need volunteers and explore ways for recording the level and type of commitment (however small) individuals are prepared to offer to projects	Need: Medium/High Timescale: 2014	a. Community project group	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
COMMUNITY INVOLVEMENT (section 3.11) One third of the population is above retirement age and, since taking part in a project is seen as a good way of getting to know people (Q.33), this group may be a good source for volunteers, especially for daytime activities.	Get to know skills and interests of retired people and encourage participation in parish projects and activities	Need: Medium Timescale: Ongoing	a. Community project group <i>b. Public</i>	
COMMUNITY INVOLVEMENT (section 3.11) If youth activities are to be developed, finding volunteers to develop into youth leaders will be an ongoing requirement	Seek suitable people from among parents and others in the parish or elsewhere and be prepared to give them the necessary training	Need: High Timescale: Now	a. Community project group <i>b. Public</i>	
COMMUNITY INVOLVEMENT (section 3.11) There is little recognition of those who give their time voluntarily to activities in the parish.	Hold (at least annually) get-togethers at which successes can be celebrated and new projects publicised and to provide a natural occasion for new volunteers to come forward	Need: High Timescale: 2014	a. Community project group	
COMMUNITY INVOLVEMENT (section 3.11) There are usually few nominations for the Parish Council.	Encourage parishioners to take part in parish affairs, become involved in parish projects and stand for election	Need: High Timescale: Ongoing	a. Community project group <i>b. Public</i>	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
LOCAL GOVERNMENT (Section 3.12) Level of awareness of parish representatives and key contacts needs to be improved	Publish names and contact details of these on the websites and in regular publications.	Need: High Timescale: Now	a. Parish Council b. Around Barrow website	
LOCAL GOVERNMENT (Section 3.12) The rating of the Parish Council as listener to issues raised by the parish needs to be improved.	Listen to issues raised by parishioners by holding attractive open events or regular clinics which involve the widest cross-section of the community.	Need: High Timescale: Ongoing	a. Parish Council	
LOCAL GOVERNMENT (Section 3.12) The rating of the Parish Council in acting in response to issues raised by parishioners needs to be improved.	Publish minutes and feedback to the public about decisions and actions taken	Need: High Timescale: Ongoing	a. Parish Council	
LOCAL GOVERNMENT (Section 3.12) The rating of the Parish Council in encouraging participation in parish affairs needs to be improved.	Make it easier for the public to raise issues for discussion at Parish Council meetings. Encourage contested elections	Need: High Timescale: Ongoing	a. Parish Council	
LOCAL GOVERNMENT (Section 3.12) The rating of the Parish Council in making effective use of the Web and the internet needs to be developed further	Complete the content of the website and keep it up to date, including agendas, minutes, planning applications and key issues. Encourage the formation of a project group to carry out a complete review of communication methods	Need: High Timescale: Ongoing	a. Parish Council b. Communications project group	
LOCAL GOVERNMENT (Section 3.12) The Parish Council could choose to become a Quality Parish Council	Review again the requirements for becoming a Quality Parish Council and identify those key features for implementation; when practicable, proceed to accreditation	Need: High Timescale: 2014	a. Parish Council	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
LOCAL GOVERNMENT (Section 3.12) Contacts with businesses can be improved	Increase contact with business to improve mutual understanding	Need: Medium Timescale: 2014	a. Parish Council b. St Edmundsbury and Forest Heath Borough Council c. Suffolk CC	
LOCAL GOVERNMENT (Section 3.12) Public confidence in the planning system appears to need improving.	Information on major planning proposals which affect a wide range of parishioners should be publicised in good time, complete and available to all - if necessary via public meetings.	Need: High Timescale: 2014	a. Parish Council b. St Edmundsbury and Forest Heath Borough Council c. Suffolk CC	
EDUCATION AND SCHOOL (Section 3.13) Retention of the school in the village.	Make clear to the authorities concerned that this school is seen by the parish as very important now and that it should continue to be an important influence in the development of a fast growing community	Need: High Timescale: 2014	a. Parish Council	
EDUCATION AND SCHOOL (Section 3.13) The school is already at full capacity; little room to accommodate the growth of the village without reducing numbers of pupils from outside the village and/or using the playing field to build new class rooms and solving the existing parking problems.	Ensure that best use is made of land in the area of the school so that it can accommodate growth of the village, overcome parking issues (section 3.2) and possibly provide some recreational and sporting facilities if required (section 3.8)	Need: High Timescale: Ongoing	a. Landowners, Developers, Parish, District & County Councils and School Governors	
EDUCATION AND SCHOOL (Section 3.13) The three tier system matches the schools it supplies, but is not in line with government policy.	Retain the three tier system as long as Westley and County Upper School remain three tier schools	Need: High Timescale: Ongoing	a. Parish, District & County Councils and School Governors	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
TRANSPORT				
TRANSPORT (Section 3.14) The survey indicates that the public transport services do not measure up to the standards expected for a key service centre and reflected in rural Vision 2031.	When the level and location of new building is clear, a professional transport survey needs to be undertaken to introduce in the next four years a good standard of public transport connecting the parish to all main local towns including evening and get to work services.	Need: High Timescale: 1+ yrs	a. Transport project group b. Parish Council c. County Council	
TRANSPORT (Section 3.14)	The case for developing a better bus service, particularly in the evening to be prepared and passed to bus company and County Council with a request for action to be taken on the issues raised. Parishioners to be kept informed of the responses and any actions to be taken.	Need: Medium Timescale: 2014	a. Transport project group b. Parish Council c. County Council d. Mulleys bus company	
TRANSPORT (Section 3.14) Buses: People asked for a number of improvements to the bus service. An improved bus service will be necessary with the growth of the community. See Q43 for the improvements needed.	Find out whether this is because of cost, convenience or other reasons and consider appropriate action.	Need: Medium Timescale: 2014	a. Transport project group b. Parish Council	
TRANSPORT (Section 3.14) 45% of school children are not using the school bus service		Need: Medium Timescales: 2014 1 yr+ 1 yr+	a. Parish Council b. County Council	
TRANSPORT (Section 3.14)	38 people have requested a bus shelter in Papley Meadow. Official safe bus stop requested for Colethorpe Lane. Other bus shelters, see Q43. Bus times requested in The Stile and Parish Newsletter	Information on bus times published in The Stile and Parish Newsletter.	2014 a. Parish Council	
TRANSPORT (Section 3.14)	Assess the viability of reopening the railway station at Higham or at a nearby location (at the top of a gradient). (Two thirds of those questioned said that they would use the train occasionally, 148 would use it daily). See Q.44	Need: Medium Timescale: 2014 on	a. Transport project group b. Suffolk CC c. Parish Council d. Rail operators	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
SECURITY (Section 3.15) Need to combat vandalism and anti social behaviour (84 children had bad experiences in the last 2 years)	The local community should be encouraged to look out for anything untoward going on, and deal with it appropriately. Children should be protected and encouraged to talk about any bad experiences and should expect these things to be dealt with. The schools and the police may be helpful in combating problems that cannot be dealt with by a parishioner. Increase vigilance particularly of the Village Hall, recreation park, playground, skate park area & ponds.	Need: Medium Timescale: Start now	a. The public <i>b. Parish Council c. Village Hall Management Committee d. Barrow Primary School e. Police Safer Neighbourhood Team</i>	
SECURITY (Section 3.15) Combat vandalism	Encourage adults and children to have pride in their village by entering competitions like "best kept village"	Need: Medium Timescale: 1+ yrs	a. Parish Council <i>b. Public</i>	
SECURITY (Section 3.15) Provide attractive and beneficial activities and locations for young people	Respond to police advice (and the wishes of many young people and adults) to encourage the formation of a youth club or group (see action plan for Youth P.22) and consider the merits of a Youth Council	Need: High Timescale: By Spring 2014	a. Youth project group <i>b. Parish Council</i>	
SECURITY (Section 3.15) Lighting needs improving in some areas	Review the extent that poor lighting is a risk to security taking account of the importance attached to the "village" atmosphere	Need: Medium Timescale: 2014	a. Lighting project group <i>b. Parish Council</i>	
SECURITY (Section 3.15) Vandalism near the village hall and in the recreation park needs to be dealt with	Since 86% of respondents think there should be CCTV, consideration should be given to using modern technology to deter people from vandalising these facilities. The experience of parishes which have successfully dealt with this problem should be sought.	Need: High Timescale: 2014	a. Village Hall Management Committee <i>b. Parish Council</i>	
SECURITY (Section 3.15 Q46) 80% of respondents said there are not enough rubbish bins in the recreation park	Review potential locations and have more bins Made	Need: Medium Timescale: 2014	a. Village Hall Management Committee <i>b. Local manufacturers</i>	
SECURITY (Section 3.15) 127 people expressed concern over drug/substance abuse	Remain vigilant and report instances to the police and Parish Council	Need: Medium Timescale:2014	a. Public <i>b. Parish Council c. Police Safer Neighbourhood Team</i>	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
HEALTH (section 3.16) Some concerns were expressed relating to the administration of the surgery	Pass on the survey findings to the surgery	Need: High Timescale: Now	a. PPP Steering Group	
HEALTH (section 3.16) Some of the 83 carers who responded may need local support from time to time	Identify the carers and ensure they are aware of local and other services which are available	Need: Medium Timescale: 2014	a. Good Neighbours Scheme	
HEALTH (section 3.16) No Dentist or physiotherapist	Encourage the location of professional practices in Barrow - a Key Service Centre	Need: Medium Timescale: Ongoing	a. Parish Council	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
ENVIRONMENT (Section 3.17) Clearing and maintaining ditches	Examine the extent to which voluntary groups can/should become involved in clearing and maintaining ditches e.g. adjacent to roads to avoid puddles and if practicable, encourage the formation of groups to carry out this activity.	Need: Medium Timescale: 2014	a. Parish Council b. Work party project group	
ENVIRONMENT (Section 3.17) Several projects have started or are under consideration	Review level of interest and potential for new environmental projects including a nature reserve, hedgerow survey, bird and bat boxes community orchard and bio-diversity/wildlife group.	Need: Medium Timescale: 2014	a. Natural environment project group	
ENVIRONMENT (Section 3.17) Significant interest from parishioners in carrying out environmental projects.	Parishioners to complete the formation of an environmental group which can encourage and provide a focus for environmental projects in the village.	Need: Medium Timescale: 2014	a. Natural Environment project group b. Public	
ENVIRONMENT (Section 3.17) More fido bins and notices have been asked for.	Set up a dog-owners project group to review locations and have bins and notices made.	Need: High Timescale: Soon	a. Dog-owners project group b. <i>Parish council</i>	
ENVIRONMENT (Section 3.17) Dog fouling is seen as a major problem , particularly on footpaths and at the recreation park.	Review the locations identified in the survey (section 3.17) and decide on the level of need to deal with the problem through more fido bins, notices, no-dog areas and other measures to develop responsible behaviour by dog owners. Prepare and distribute a "best practice for dog-owners".	Need: High Timescale: Soon	a. Dog owners project group b. Parish Council	
ENVIRONMENT (Section 3.17) Although there is regular litter picking in Barrow, there are areas not covered.	Hold litter picking days to clear these areas and complement the work of existing pickers.	Need: Medium Timescale: 2014	a. Litter project group	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
YOUTH (Section 3.18) There is a need to develop a well equipped and Fenced Childrens' Play area with room to develop with Village growth	A project group has formed to raise funds for the project, and to design a playground suitable for the needs of 12 year olds and below (consider cost/benefit of steel equipment to combat vandalism as advised by Suffolk County Council).	Need: High Timescale: 2014	a. Barrow Community Play Project, b. The local community c. Village Hall Man't d. Parish Council	
YOUTH (Section 3.18) Youth shelter /dry place to sit (as advised at Woz Up group meeting) - a basic shelter from the rain, somewhere they can make their own so that they can decorate the inside, play their music etc.	Set up a Youth project Group to consult with the youth about a shelter. This may be done within the scope of a formal youth group if one is set up (see below). Funding would need to be raised for a basic shelter and a site found. Involve the young people with the design and possibly the funding.	Need: High Timescale: By summer 2014	a. Youth project group b. Young people c. Parents d. Village Hall Man't e. Academy f. Parish Council	
YOUTH (Section 3.18) Outdoor sports for ages 8 – 16 (Q9) Outside activities are requested . Assault Course, Athletics, Basketball and many more in which viable numbers are interested (see Q9-11 Youth)	Form a Youth project group to assess the provision of activities for young people. Detailed tables of outdoor, indoor and other activities wanted by young people are at questions 9 to 11. This item would best be implemented within a well set up youth group or club (section 3.18).	Need: High Timescale: By summer 2014	a. Youth project group b. Young people c. Parents d. Village Hall Man't e. Academy f. Parish Council	
YOUTH (Section 3.18) Indoor sports (Q10) Many requests for table tennis, badminton, snooker/pool, chess, short tennis, online gaming and others (Q10-11)	The Youth project group should assess the provision of and range of locations available for indoor activities for young people at the same time as the outdoor and other activities and when considering a youth club or group (above). A detailed table of indoor activities wanted by young people is at Q10-11 (section 3.18).	Need: High Timescale: By summer 2014	a. Youth project group b. Youth c. Town Estate Trustees d. Village Hall Man't e. The Academy f. Parish Council	

What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
YOUTH (Section 3.18) Other activities e.g. photography & film making etc. See Q11 for items requested.	Ensure these are considered when assessing the need for a youth club or group (above). A detailed table of 20 activities wanted by young people is at Q 11 (section 3.18).	Need: High Timescale: By summer 2014	a. Youth project group b. Youth c. Town Estate Trustees d. Village Hall Man't e. Academy f. Parish Council	
YOUTH (Section 3.18) A Youth club was asked for by 326 adults. Also 88 children said yes/maybe to joining a Youth Club to enable some of the activities they have asked for to take place. 50 children said they would be interested in helping to set up a Youth Club.	The Youth project group should set up the procedures and personnel and obtain funding to run a youth group/club (Section 3.18). Key would be finding a good Youth Leader (St Edmundsbury Youth Officer can help with this). A home for the Club/Group will need to be decided plus a place to enable the larger activities to happen. Volunteers will need to be recruited for support during group activities. The children themselves should be encouraged to join in the decision making and running of the club/group.	Need: High Timescale: By summer 2014	a. Youth project group b. Youth c. Town Estate Trustees d. Village Hall Man't e. Academy f. Parish Council g. District Youth Officer	
YOUTH (Section 5.18) Facilities needed for over 12 year olds (as advised by Woz Up group) are: a strong goal net, flood lights on the park, playground equipment for older children etc (Q7 for details).	Whether or not there is an organised youth club or group, make these available	Need: High Timescale: 2014	a. Youth project group b. Young people c. Parents d. Village Hall Man't e. Academy. f. Parish Council	
YOUTH (Section 3.18) Youth Council (Q24) 88 children may be interested in either being on a Youth Council or taking some part and 17 have given their contact details. (See Q24 Youth)	Establish the benefits of this type of activity and how it is operated elsewhere; apply it to local circumstances.	Need: Low/medium Timescale: 1+ yrs	a. Parish Council b. Youth Leaders,	

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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
BUSINESS (Section 3.19) Except for the self employed, few parishioners work in the parish	Consider the merits of providing for more employment in the parish for local people as part of the strategic planning process. Publicise the policy adopted.	Need: Medium	a. Parish Council	Timescale: 2014
BUSINESS (Section 3.19) A modest number of new business premises will be needed to allow some businesses to expand within the parish.	Maintain good contact with businesses to ensure that likely demand for premises is met where appropriate.	Need: Medium	a. Parish Council	Timescale: Ongoing
BUSINESS (Section 3.19) Some parish businesses want a forum or regular meeting for local businesses	Encourage the formation of a group of businesses which could promote their mutual interests and link with local government.	Need: Medium	a. Business project group b. Parish council	Timescale: 2014



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What is the Issue?	Action to be taken	Priority	Lead Organisations & Partners	Progress or completion
STRATEGIC PLAN (Section 3.20) There is no strategic plan to cover a period of significant change	Form a project group to assist the Parish Council to develop a method and timetable to compile a strategic plan including services provided to the parish by District and County Councils	Need: High Timescale: Mid 2014	a. Parish Council b. Strategic planning project group	
STRATEGIC PLAN (Section 3.20) The parish does not have control over the rate of growth (Rural Vision 2031 is already being exceeded)	Agree the rate of growth of the parish over a 5 year plan period and identify the effects this could have on the amenities of the parish (more than one scenario may be required). Evaluate the possible options to provide for the evidenced needs of the parish	Need: High Timescale: 2014	a. Parish Council b. Strategic planning project group c. St Edmundsbury BC d. Suffolk CC	
STRATEGIC PLAN (Section 3.20) Income and expenditure (including capital expenditure) for each of the next five years needs to be estimated	Make estimates and formally agree them with District and County Councils	Need: High Timescale: 2014	a. Parish Council b. Strategic planning project group c. St Edmundsbury BC d. Suffolk CC	
STRATEGIC PLAN (Section 3.20) The public will want to know the priorities and timescale for dealing with the issues they say are needed	Publish the strategic plan, including key assumptions, and advise the public of any significant potential changes to this which arise later.	Need: High Timescale: 2014	a. Parish Council b. Strategic planning project group	
STRATEGIC PLAN (Section 3.20) Need to monitor progress.	Actual progress can be gauged each year at the annual Parish Meeting.	Need: High Timescale: 2015 on	a. Parish Council b. Public	
ADDITIONAL COMMENTS ON ITEMS NOT COVERED ELSEWHERE (Q.54) Many comments and perhaps some are good ideas	Review comments in appendix and follow through any good ideas.	Need: Medium Timescale: 2014	a. Parish Council	

