**BARROW cum DENHAM PARISH COUNCIL**

MINUTES OF MEETING HELD IN BARROW VILLAGE HALL COMMITTEE ROOM ON MONDAY 4th September 2017

Present:

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| Mr G Judge (Chairman)  Mr J Pearson  Mr P Wesley | Mr R Ford  Mr P Ratcliffe  Mr M Sanders | Mr D Holmes  Borough Cllr Houlder  Clerk in attendance: Kat Bowe |

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| Minute  Ref |  | Action |
| 5051 | **APOLOGIES FOR ABSENCE**  Cllr Cousins, Cllr Wilcock and Cllr Kronbergs |  |
| 5052 | **DECLARATIONS OF INTEREST AND DISPENSATIONS**  None |  |
| 5053 | **PUBLIC FORUM**  None |  |
| 5054 | **To receive the Community Police Report.**  Wednesday 16th August at 6:35pm  Police are appealing for witnesses to a fail to stop traffic collision that occurred in Barrow. A Landrover Freelander was in a collision with an HGV lorry on Coalpit Lane. The Driver of the HGV failed to stop at the scene. No-one was hurt.  Wednesday 9th August between Midnight and 9am  A residential property in Saxham was burgled and keys and a wallet were stolen. Police are reminding people to be vigilant |  |
| 5055 | **Minutes of the last meeting**  Having been previously circulated the Minutes of the meeting held on Monday 3rd July 2017 and the minutes from the planning meeting on 7th August 2017, the minutes were proposed by Cllr Pearson and seconded by Cllr Ratcliffe with all Councillors in agreement. |  |
| 5056 | **VILLAGE INFRASTRUCTURE**   1. Speed restrictions   At the previous meeting, Cllr Soons confirmed she could not commit 95% of her highways budget on a feasibility study for Barrow. Cllr Judge wrote to Guy Smith requesting a more precise indication of costs to obtain a clear idea of the cost of each option with the objective of having a plan in place by Autumn. Having not received a reply to the email sent in July, a further email was sent. A reply was received by Keith Sampson who confirmed a feasibility study would be the best way forward. Cllr Judge also received a call from John Simpson who recommended obtaining data on the speeding issue (already obtained). John Simpson will contact Cllr Judge to arrange a meeting with himself and Karen Soons to discuss the options.  There is no real update for Newslink; however, it has been mentioned to ensure the Parish know is it still a focus of the Parish Council.  Cllr Pearson drew attention to the gateway on Barrow Hill, which was installed without the knowledge of the Parish Council. This was funded by Hopkins.  The speed issue remains a key focus for the Parish Council. We cannot wait for an accident; however, Cllr Judge reminded the Cllrs that the responsibility does lie with the drivers of the cars.   1. Fishing at the local pond   People fishing at the pond are parking in the access of Mr and Mrs Hall. This is blocking access to their property and causing visibility issues. Cllr Judge suggested obtaining a strictly no parking sign – like the ones on the Green. This was proposed by Cllr Ratcliffe and seconded by Cllr Ford with all Councillors in agreement. The Clerk will contact the Borough Council and request a sign.  The issue of fishing licences and rod permits was also discussed. Officially everyone should have one. The question was raised, who would enforce this? The National Rivers Authority are responsible for checking permit however do not have the resources to do so.  It was decided that the focus would be on solving the parking problem first.   1. Advertising boards on The Green and at the top of Church Road   The shop has placed a number of advertising signs on the grass next to Brittons Road car park without obtaining permission from the Parish Council. It was agreed that one of the smaller signs could remain if the store was willing to make a donation to a charity. Cllr Judge to visit the shop and ask for the other signs to be removed with immediate effect.   1. Parish Council notice boards   The Parish Council currently have two notice boards in the village. The Clerk is often asked to advertise events on these boards. The boards’ primary use is for statutory notices, which by law have to be displayed. One answer to this would be to have a separate ‘events’ notice board, for advertising events. This would still be locked and be the responsibility of the Clerk. This could be sited on the grass verge outside the village hall, facing the pavement. Clerk to obtain prices. This was proposed by Cllr Holmes and seconded by Cllr Wesley, with all Councillors in agreement.   1. Drainage in Barrow   Cllr Soons agreed to look into the drainage problem on the Street near the Three Horseshoes pub. For three years the Parish Council has been promised that something will be done about it, David Styles has previously said to alleviate the problem, a soakaway needs to be installed on the green opposite. The ditch behind the houses has been filled in and this is causing some of the issue and the ditch running alongside the playing filled needs to be cleared  Cllr Soons responded to the Parish Council and asked if the PC could work with landowners to find a workable solution as the cost of a soakaway would be £52k. As Cllr Soons was unable to attend the meeting, we are unsure what this price includes. The County Council’s main priority is where properties are at risk/being damaged. Another option could be to drain the water into the pond; this will not solve the problem but could help to alleviate it.  The drainage issue and speeding are the main concerns of residents. There is also a drainage issue outside the shop on the Street, which could be down to the drains not being cleared often enough.  Cllr Judge will contact Cllr Soons to arrange another meeting with Highways and request that Cllr Soons also attends the meeting. | GJ  Clerk  GJ  Clerk  GJ |
| 5057 | **7. Village Defibrillator**  The Parish Council received a request from the First Responder Group to help with the purchase of a defibrillator for the village. The cost of buying a defibrillator is approximately £750 and the annual maintenance costs would be approximately £150 per year. The Parish Council have been asked if they would take over responsibility for it. Consideration needs to be given to where it would be sited. One suggestion is the Doctors’ Surgery, another is the School. It was agreed that the Parish Council would fund the purchase of the defibrillator and the maintenance costs. This was proposed by Cllr Wesley and seconded by Cllr Ratcliffe with all Councillors in agreement. Cllr Sanders to speak to Martyn Blackford to obtain some additional information regarding location and storage and access, will it be accessed by a code pad? | MS |
| 5058 | **BOROUGH COUNCIL REPORT**  Cllr Houlder confirmed that the waste hub is going to happen and this is causing some concern among local residents. The Council’s finances are being stretched due to the increase in the living wage and next year’s Council Tax is now being discussed.  Discussions are still taking place regarding becoming a single council. If it goes ahead the process will begin in October with the aim of being finished by the next General Election. This would be a reduction in the number of Cllrs and at the moment it is unclear whether it would be classed as a Borough Council or District Council. If it’s the latter there would no longer be a Mayor.  The planning application for 3 Stoney Lane was refused. However, subsequently, the planning officer has been out to look at the fence and he is now considering approving it given the Parish Council had no objections to it.  The planning application for 2 Stoney Lane is still pending.  Cllr Judge raised the issue of planning applications being withdrawn due to the Parish Council objecting but the applicants then carry out the plans regardless. Cllr Houlder confirmed that these issues should be dealt with by the Planning Enforcement Department. Retrospective planning permission can be requested. |  |
| 5059 | **COUNTY COUNCIL REPORT**  Cllr Soons was unable to attend the meeting. However, she did send a generic report through. There was nothing specific to Barrow.  Key points included:  The Tour of Britain will be passing through Suffolk  More Students in Suffolk achieved expected level in English and Maths  Energy efficiency grants available for businesses in Suffolk |  |
| 5060 | **Councillor Vacancy**  We have received one firm expression of interest from a lady called Rosemary Varly.  The vacancy has been advertised in Newslink again this quarter. There is no rush to appoint a new Cllr and therefore it was decided to hold back for now and see if we receive any other applications. |  |
| 5061 | **Section 106 monies**  The Parish Council have £13k left of the Section 106 monies. This must be spent within the next two years. Cllr Judge proposed a possible project. The footpath between the Village Hall and the Playing Field is in a dreadful state of repair, there have been a number of complaints from parents pushing pushchairs down the path. Cllr Judge spoke to the Borough Council who are happy that it meets the criteria for a project. In addition to the footpath improvements, the Corner of the Village Hall carpark would be cleared and tarmacked. It would be necessary to obtain three quotes and identify a preferred contractor. Some lighting could be installed along the path and a lockable power supply for the fireworks etc. The quote may come back to more than the Parish Council can afford. There is the option of using some of the Community Infrastructure budget or approaching the Village Hall Management Committee for additional funding. Clerk to obtain three quotes, suggested contractors include INL Landscapes, Entire Building Services and the company who re surfaced the carpark (Contact Cllr Wilcock) | Clerk |
| 5062 | **Village Welcome Pack**  The village welcome pack needs updating. There are plenty of covers but the inserts are running low, only 22 packs left. The Clerk will update the welcome pack and get new sheets printed. This spending was proposed by Cllr Ratcliffe and seconded by Cllr Sanders. | Clerk |
| 5063 | **ACCOUNTS**  Cllr Pearson is concerned there are not enough payments to INL – Cllr Pearson to contact Gabby and update Clerk.  Adoption of the Accounts was proposed by Cllr Ratcliffe, seconded by Cllr Pearson, with all Councillors in agreement.  EXPENDITURE  Cheque No. Payee Amount Notes  BACS McGregor Services £784.80 July cutting  BACS INL Landscapes £840.00 July cutting of Churchyard, Cemetery and Denham Church  BACS Verse £160.00 Newslink June 2017  In addition to the above the following expenditure was approved.  Hammond Ford £144.00  McGregor Services £784.80  Expenditure was proposed by Cllr Wesley and seconded by Cllr Holmes with all councillors in agreement.  **Council insurance policy**  The insurance is Cane and Company (Specialists in Local Council Insurance) and is a three year fixed price This year’s cost is £1,071.63 which includes the insurance premium tax increase, it was agreed there is no need to increase cover.  This was proposed by Cllr Pearson and seconded by Cllr Sanders with all Councillors in agreement.  **Audit conclusion for year ended 31st March 2017**  The external auditor was satisfied that the annual return was in accordance with proper practices. The annual return and certificate have been approved and accepted by the Council. This was proposed by Cllr Wesley and seconded by Cllr Holmes. With all Councillors in agreement. | JP |
|  | **Proposed Creation of a Bridleway over the route of Public Footpath No 12 and Extinguishment of Public .Footpath No 14, Barrow cum Denham (formerly Barrow) – Highways Act 1980 Sections 25 and 118**  This was discussed at the planning sub-committee meeting, the Clerk requested an extension and further information. The Parish Council initially had their concerns; however, it was established that the proposal was to close only a small section of the footpath which cuts through a field. There is a footpath around the field which will remain. The owners have agreed to update footpath 12 if the small section of 14 can be closed. The Parish Council have no objection to this proposal. This was proposed by Cllr Wesley and seconded by Cllr Holmes with all Councillors in agreement. |  |
| 5064 | PLANNING  None | Clerk |
| 5065 | **Planning application – listed building consent (for info only)**  DC/17/1522/LB 3 Lewkenors Granary Denham Barns Barrow Road Denham IP29 5EF Application for Listed Buildings Consent - (i) Timber frame Storm Porch and (ii) Timber pergola to Eastern Elevation |  |
| 5066 | **To note the following planning determinations**  DC/17/0933/HH 33 The Green Barrow IP29 5AA Householder Planning Application - Front porch APPROVED  DC/17/1044/HH Orchard Cottage Bury Road Barrow IP29 5AE Householder Planning Application - First floor side extension over existing garage APPROVED  DC/17/1394/HH 3 Stoney Lane, Barrow, Bury St Edmunds, Suffolk Householder Planning Application - construction of 1.8 metre high fence REFUSED  DC/16/0300/OUT Land East Of Barrow Hill Barrow Hill Barrow Suffolk Outline Planning Application for the construction of (i) 75 dwellings roads and open space and (ii) 1 hectare of B1 and B8 employment land. The application includes only details of one new access for the residential element and an amended access for the employment area. All other details (doctors surgery parking, roads, open space) shown are indicative only. APPROVED  Cllr Judge spoke with Mr Phizacklea (landowner) who has confirmed he doesn’t expect anything to happen for a year or so. He is now looking to sell the land to a developer. At the moment he has no idea of the types of house. There has been some interest by developers for B1 and B8 (Industrial units) |  |
| 5067 | Village Hall Report  Next meeting is 21st September. Nothing to report. |  |
| 5068 | **Correspondence**  To note the following items of correspondence received since the last meeting and agree action as appropriate:  20/07/17 NALC Reform of data protection legislation  Clerk to talk to SALC and confirm what needs to be done as a small Parish and the effect it will have.  11/08/17 Simon Harding – Suffolk West Action Group West Suffolk Operational Hub.  This should not affect Barrow.  22/08/17 Ian Houlder Briefing, Spread Eagle Junction BSE – Roadworks commencing 4th September  This could have an impact on Barrow if the Haverhill Road is closed. At the moment there is nothing confirming it will be.  22/08/17 SALC Litter Strategy  The Parish Council is pretty good as a street cleaner is employed.    22/08/17 Karen Soons Pot hole on Church Road  For information  24/08/17 Karen Soons Jane Storey's latest broadband newsletter  For information | Clerk |
| 5069 | DATE OF NEXT MEETING  Monday 2nd October 2017, Committee Room, Barrow Village Hall at 7.15pm.  The meeting was closed at 8:35pm |  |

Signed: …………………………………………………… (Chairman)

Date……………………………..