

**BARROW cum DENHAM PARISH COUNCIL**

**MINUTES OF MEETING HELD IN BARROW VILLAGE HALL  
COMMITTEE ROOM ON MONDAY 13<sup>th</sup> May 2019**

**Present:**

Cllr Pearson Cllr P Wesley Cllr M Howard Cllr M Burton Cllr A Hudson	Cllr R Ford Cllr Z Kronbergs Cllr D Holmes Cllr Cousins	Clerk in attendance: Kat Bowe
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Minute Ref	Action	Action
<b>5355</b>	<p><b>Election of Chairman</b></p> <p>The meeting was opened by the outgoing Chairman. Cllr Wesley proposed Cllr Pearson as the new Chairman, this was seconded by Cllr Ford with all Councillors in agreement.</p> <p>Cllr Pearson signed the acceptance of office.</p>	
<b>5356</b>	<p><b>Election of Vice Chairman</b></p> <p>Cllr Ford proposed Cllr Cousins as Vice Chairman, this was seconded by Cllr Hudson will all Councillors in agreement.</p>	
<b>5357</b>	<p><b>New Councillors to sign acceptance of office</b></p> <p>All councillors signed the acceptance of office forms, these were returned to the Clerk who also signed them as Proper Officer.</p> <p>Clerk reminded them that everyone must complete a register of interests form, this for will be included on our website and the West Suffolk Council website.</p>	
<b>5358</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Cllr Pettitt and Wilcock and County Councillor Soons.</p>	
<b>5359</b>	<p><b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b></p> <p>When challenged, Cllr Wesley confirmed he had previously declared an interest in an item on the agenda. The Chairman confirmed that this referred to item 10 on the agenda and Cllr Wesley could stay in the room when this is being discussed but not take part in the discussion or vote.</p>	
<b>5360</b>	<p><b>PUBLIC FORUM</b></p> <p>There was one member in the public forum, a second arrived shortly after. The Chairman informed them this is their only opportunity to speak.</p>	

5361	<p><b>Appointment of Officers and Sub-Committees</b></p> <p>The officers were appointed as follows</p> <table border="1" data-bbox="244 277 1361 987"> <thead> <tr> <th></th> <th>2018/19</th> <th>2019/20</th> </tr> </thead> <tbody> <tr> <td>Tree Officer</td> <td>Mr P Wesley</td> <td>Mr P Wesley</td> </tr> <tr> <td>Police Representative</td> <td>Mr R Ford</td> <td>Mr R Ford</td> </tr> <tr> <td>SALC Representative</td> <td>Mr Z Kronbergs</td> <td>Mr Z Kronbergs</td> </tr> <tr> <td>Footpaths Officer</td> <td>Mr J Bainbridge</td> <td>TBC</td> </tr> <tr> <td>Charity Representatives</td> <td>Mr M Sanders Ms. A Hudson</td> <td>Ms. J Pettitt Ms. A Hudson</td> </tr> <tr> <td>Planning sub group</td> <td>Mr G Judge Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr M Wilcock</td> <td>Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr M Wilcock Mr M Howard</td> </tr> </tbody> </table>		2018/19	2019/20	Tree Officer	Mr P Wesley	Mr P Wesley	Police Representative	Mr R Ford	Mr R Ford	SALC Representative	Mr Z Kronbergs	Mr Z Kronbergs	Footpaths Officer	Mr J Bainbridge	TBC	Charity Representatives	Mr M Sanders Ms. A Hudson	Ms. J Pettitt Ms. A Hudson	Planning sub group	Mr G Judge Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr M Wilcock	Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr M Wilcock Mr M Howard	
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5362	<p><b>To receive the Community Police Report.</b></p> <p>The safer neighbourhood newsletter related to April 2019. There was nothing directly relating to the parish. The Chairman read out the report which is available online. The Parish Council were invited to give feedback regarding recent changes to the local policing model.</p>																						
5363	<p><b>Minutes of the last meeting</b></p> <p>Having been previously circulated, the Minutes of the meeting held on Monday 1<sup>st</sup> April 2019, the minutes were proposed by Cllr Wesley and seconded by Cllr Ford with all Councillors in agreement.</p>																						
5364	<p><b>Community Exhibition Feedback</b></p> <p>The Clerk gave an overview of key themes from the feedback she had collated to date but made it clear that there was still a lot of work to do. When asked she confirmed that the emails had not been forwarded to Pigeon.</p> <p>The key themes were highlighted and there were a number of concerns regarding the proposed development including infrastructure, drainage, traffic through the village, the capacity at the school, parking at the school, the doctor's surgery. There were also concerns regarding the location of the proposed development, the relocation of the village hall, the distance from the church. There were concerns over the type of houses that would be built, people wanting to see more starter homes and more environmentally friendly homes.</p>																						

	<p>The exhibition highlighted the number of parcels of land around Barrow. The Parish Council has been approached by a representative regarding land North of the Village and a representative from Bloor Homes wants to meet.</p> <p>The Chairman suggested that Pigeon are invited to the next meeting to present their feedback.</p> <p>All councillors agreed that going forward, no development would be in conjunction with the Parish Council.</p> <p>It was agreed that the Parish Council would consider the feedback and are currently minded not to support the proposal however will report back to the developer at the June meeting once all the feedback has been collated.</p>	
<p><b>5365</b></p>	<p><b>VILLAGE INFRASTRUCTURE</b></p> <p>a) Pavement along Barrow Hill to The Street</p> <p>The Clerk confirmed that she had met with one contractor and requested a quote. It is likely to be very expensive. The Clerk will contact the County Council to see if they can provide any funding.</p> <p>b) Land next to Brittons Pond</p> <p>The Clerk received a request for the 'No Dogs' sign on the gate to the enclosed area next to Brittons pond to be removed. This area is looked after by some local residents and there have previously been problems with dogs off leads and owners not picking up after them. For this reason the request was denied.</p> <p>c) Defibrillator</p> <p>The defibrillator has arrived. The Clerk confirmed that listed buildings consent would be needed to site it at the Town Estate Room. It was decided it should be sited outside the Village Hall, this was proposed by Cllr Wesley and seconded by Cllr Ford with all Councillors in agreement.</p> <p>d) Claimed public footpath Denham</p> <p>There was a request for evidence to support a footpath in Denham becoming formalise. The Parish Council have no evidence to provide.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>5366</b></p>	<p><b>Tesco Bus</b></p> <p>The Parish Council have been made aware that the Free Tesco stopped running on the 11<sup>th</sup> May. Tesco have made cuts to this service nationwide. Unfortunately, the Parish Council is not in a position to provide any funding for a substitute bus service. The Clerk was asked to forward the information to Cllr Soons.</p>	<p><b>Clerk</b></p>

5367	<p><b>Neighbourhood Plan</b></p> <p>The Chairman confirmed that he personally looked into the merits of having a Neighbourhood Plan about three years ago, however having completed a detailed cost to benefit analysis it could not be justified. The Chairman asked Cllr Howard to speak. He explained the merits of having a Neighbourhood plan and the process involved. The typical cost of a Neighbourhood plan is £9,000 plus £8,000 in consultancy fees. Cllr Howard confirmed there is a window of opportunity to apply for grants to help with this cost. The Neighbourhood plan must align with Rural Vision 2031. The Councillors agreed that having a Neighbourhood Plan could be desirable and Cllr Howard was tasked with researching it and asked to report back at the June meeting.</p>																														
5368	<p><b>BOROUGH COUNCIL REPORT</b></p> <p>Cllr Houlder was unable to attend</p>																														
5369	<p><b>COUNTY COUNCIL REPORT</b></p> <p>Apologies received from Cllr Soons</p>																														
5370	<p><b>Financial Matters</b></p> <p><b>a) To receive the councils current financial statement</b> Adoption of the Accounts was proposed by Cllr Hudson seconded by Cllr Wesley, with all Councillors in agreement.</p> <p><b>b) To confirm payments</b></p> <p><b>PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 13<sup>th</sup> MAY 2019</b></p> <p><b>2018/2019 Accounts</b></p> <p><b>EXPENDITURE</b></p> <table border="1" data-bbox="288 1413 1334 1588"> <thead> <tr> <th>Cheque No.</th> <th>Payee</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Online</td> <td>R H Landscapes</td> <td>£420.00</td> <td>Church and cemetery grass cutting 27<sup>th</sup> March</td> </tr> <tr> <td>Online</td> <td>McGregor Services</td> <td>£696.00</td> <td>Grass cutting in March</td> </tr> <tr> <td>Online</td> <td>ARW Services</td> <td>£3,100.00</td> <td>Clear playing field ditch</td> </tr> <tr> <td>Online</td> <td>Verse</td> <td>£192.00</td> <td>Newslink printing</td> </tr> </tbody> </table> <p><b>Amounts owed to Parish Council</b></p> <table border="1" data-bbox="288 1700 1299 1874"> <thead> <tr> <th>Customer</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Pidgeon Investments Limited</td> <td>£160</td> <td>Dec 2018 and March 2019 <u>Newslink</u></td> </tr> <tr> <td>Barrow All Saint Church</td> <td>£30</td> <td>Grass cutting <u>inv</u> dated 6<sup>th</sup> Dec 2018</td> </tr> </tbody> </table> <p><b>Other invoices:</b> RH Landscapes: £420 ARW Services: £2,800</p>	Cheque No.	Payee	Amount	Notes	Online	R H Landscapes	£420.00	Church and cemetery grass cutting 27 <sup>th</sup> March	Online	McGregor Services	£696.00	Grass cutting in March	Online	ARW Services	£3,100.00	Clear playing field ditch	Online	Verse	£192.00	Newslink printing	Customer	Amount	Notes	Pidgeon Investments Limited	£160	Dec 2018 and March 2019 <u>Newslink</u>	Barrow All Saint Church	£30	Grass cutting <u>inv</u> dated 6 <sup>th</sup> Dec 2018	
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	<p>The payments were proposed by Cllr Wesley and seconded by Cllr Cousins with all Councillors in agreement.</p> <p><b>c) SALC invoice</b>  Invoice received from SALC for £624.92. This was proposed by Cllr Cousins and seconded by Cllr Kronbergs</p> <p><b>d) Approval of Annual Financial Accounts to 31<sup>st</sup> March 2019</b>  The accounts were circulated and approved, these were proposed by Cllr Kronbergs and seconded by Cllr Holmes with all councillors in agreement. Cllr Pearson has concerns over the tax base for the precept as does not feel it has increased in line with the recent developments in the village. Cllr Howard confirmed he would be happy to investigate this with Cllr Pearson.</p> <p><b>e) Approve Section 1 of the Annual Return - The Annual Governance Statement</b>  This was circulated and approved, this was proposed by Cllr Wesley  Seconded by Cllr Burton with all councillors in agreement</p> <p><b>f) Approve Section 2 of the Annual Return - The Accounting Statements</b>  This was circulated and approved, it was proposed by Cllr Hudson and seconded by Cllr Ford with all councillors in agreement</p> <p><b>g) Fees for Cemetery</b>  The cemetery fees have remained the same for two years. It was agreed to increase the fees by 10% (to the nearest £1). This was proposed by Cllr Howard and seconded by Cllr Wesley with all councillors in agreement.</p> <p><b>f) Rents for allotments</b>  It was agreed that the allotment rents would remain the same, this was proposed by Cllr Cousins and seconded by Cllr Wesley with all councillors in agreement.</p> <p><b>h) Grant requests</b>  The parish council received a grant request from EACH. This was discussed and a grant of £50 was agreed, this was proposed Cllr Kronbergs and seconded by Cllr Holmes with all councillors in agreement. The Clerk was asked to remind them that grant applications are usually considered at the March meeting.</p>	
5371	<p><b>PLANNING</b></p> <p>DC/19/0756/CLE 7 Abbots Close Denham IP29 5EN  Application for Lawful Development Certificate for Existing Use or Development - Single storey rear extension</p> <p>No objection</p> <p>DC/19/0802/HH  Orchard End 17 Mill Lane Barrow Bury St Edmunds Suffolk IP29 5BS  Householder Planning Application - (i) Replace existing garage roof with a pitched tiled roof (ii) render walls to match approved alteration work</p>	

	<p>No objection</p> <p>DC/19/0748/HH Back Meadow Cottage 21 Barrow Road Denham Bury St Edmunds Suffolk IP29 5EW Householder Planning Application - First floor side extension</p> <p>No objection</p>	
<b>5372</b>	<p><b>To note the following planning determinations</b></p> <p>DC/18/2395/FUL Sheldon 2 Stoney Lane Barrow Bury St Edmunds Suffolk IP29 5DD Planning Application - (i) 1no. dwelling with detached garages for new and existing dwellings (ii) Creation of vehicular access (Previous application DC/16/0001/FUL) Approved</p>	
<b>5373</b>	<p><b>Correspondence</b></p> <p>05/04/2019 Green Wellie Reference The Parish Council will provide a reference in support of Green Wellie.</p> <p>14/04/2019 Karen Soons Temporary closure of Public Right of Way For information</p> <p>15/04/2019 Boyer Planning Land south of Bury Road, Barrow It was agreed to offer a 15 minute slot to speak at the July meeting.</p> <p>16/04/2019 GRAHAM Upcoming Works - A14 Junction 40 to Junction 47 For information</p> <p>23/04/2019 Resident Barrow Overdevelopment For information</p> <p>05/05/2019 Resident Planting trees for climate change The Parish Council will actively pursue this and look to see if there are any grants for trees available. The clerk will ask Cllr Soons and Cllr Houlder if they could provide any funding.</p> <p>08/05/2019 Karen Soons Highways Community Self Help launch 15th May Stonham Barns The Parish Councillors are unable to attend the launch but have requested additional information.</p> <p>08/05/2019 Suffolk County Council Barrow CEVC Primary School Enlargement of Premises – Determination For information, the request to add years 5 and 6 at Barrow Primary School has been approved.</p>	
<b>5374</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>Monday 3<sup>rd</sup> June 2019, Committee Room, Barrow Village Hall at 7.15pm.</p> <p>The meeting was closed at 9:35pm</p>	

Signed: ..... (Chairman)

Date.....