

BARROW cum DENHAM PARISH COUNCIL

**MINUTES OF MEETING HELD IN BARROW VILLAGE HALL
COMMITTEE ROOM ON MONDAY 2nd SEPTEMBER 2019**

Present:

Cllr Pearson Cllr P Wesley Cllr M Howard	Cllr R Ford Cllr Wilcock Cllr Burton	Clerk in attendance: Kat Bowe
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Minute Ref	Action	Action
5419	APOLOGIES FOR ABSENCE Cllr D Holmes, Cllr Hudson, Cllr Pettitt Cllr Cousins, Cllr Kronbergs	
5420	DECLARATIONS OF INTEREST AND DISPENSATIONS None	
5421	PUBLIC FORUM Five members of the public present. Nothing was brought to the council's attention.	
5422	To receive the Community Police Report. Cllr Pearson read the police report which consists of two pages of A4. There was nothing relevant to the parish. Cllr Pearson expressed his dissatisfaction with police presence and the quality of the police report.	
5423	Minutes of the last meeting Having been previously circulated, the Minutes of the meeting held on Monday 2nd July 2019, were proposed by Cllr Ford and seconded by Cllr Wilcock with all Councillors in agreement. The Minutes of the planning committee meeting held on Monday 31 st July 2019, were proposed by Cllr Wilcock and seconded by Cllr Howard with all Councillors in agreement.	
5424	Village Infrastructure a) Cemetery Gates The cemetery gates were removed by a resident for repair. The parish council were not made aware of this until an email was received by the parish clerk making the council aware of an invoice for repairs to the gate was to be forward to the Parish Council for payment. It was agreed that the Parish Council can not allow this sort of behaviour and do not want to set a precedent. No alternative quotes were obtained, and money cannot be spent in the name of the parish council. The parish council does not have the invoice in hand at present, it was agreed that this would not be passed for payment at this time.	

	<p>b) Green Farm Pond Cllr Wesley provided an update, Miles are yet to start and have now missed the window to spread the muck. This will now have to be pushed back to next year. Clerk asked to seek alternative quotes!</p> <p>c) Litter Bin near Bus Stop – Britton Road Total cost for bin and installation £364.99. This was proposed by Cllr Howard and seconded by Cllr Wesley with all in agreement.</p> <p>The clerk met a representative from the council regarding the request for a dog bin in Denham. The council have confirmed that they would not recommend installing a bin in Denham due to feeling it would not be well used and the time it would take for an operative to empty the bin as it is a fair distance from other bins.</p> <p>d) Barrow Ducks Signs – response from Barrow Ducks Confirmation received from Barrow Ducks that signs are 40x70cm and planning permission is not required. The signs are temporary and residents have been requesting them.</p> <p>e) Allotments The Parish Council have been made aware of hosepipes being used at the Stoney Lane allotments. It was confirmed that there is still a ban on hose pipes. Cllr Wesley to check tap and alter it to prevent hose pipes being fitted to it. Clerk to reinforce ban when invoices are sent out at the end of the month.</p> <p>f) Speeding The Parish Council have received a number of emails regarding speeding issues in the village, specifically Colethorpe Lane. Cllr Pearson confirmed he would gain control of the VAS sign from the speed watch team and place it in alternative locations including Colethorpe Lane. He will also look into how to send data from the sign to the police</p>	<p>Clerk</p> <p>JP</p>
<p>5425</p>	<p>Highways The Parish Council received an email regarding ‘self help’ for Highways. Cllr Pearson had thought there would have been some funding in place for this initiative. Cllr Soons confirmed there may be some money available and it would be worth looking into. Cllr Pearson stated that his ambition is to increase the amount of precept the Parish Council receive to help fund other projects. Smaller villages appear to be receiving significantly higher precepts. Cllr Howard confirmed he would draft a letter to West Suffolk for consideration at the next meeting.</p>	<p>MH</p>
<p>5426</p>	<p>COUNTY COUNCIL REPORT Cllr Soons commented on the new surface on Colethorpe Lane and asked for any feedback. The Parish Council requested that the signs were removed and for the 40mph roundels to be replaced. Cllr Wesley drew attention to the fact that white gates had been knocked down by a hedge trimmer. Cllr Wesley to report this online to Highways.</p> <p>Cllr Soons delivered her report, this is available on the website.</p>	<p>PW</p>

5427	<p>Neighbourhood Plan</p> <p>Cllr Howard updated the Parish Council. He confirmed that he and Cllr Kronbergs had attended a training event with proposed consultants. The grant application had been submitted and a conditional grant offer of £8,900 had been received. This is now subject to due diligence by the provider to ensure they are convinced the Parish Council is who they say they are. The Clerk will complete the admin for this.</p> <p>The process has to be seen as fair and reasonable by the UK Planning Inspectorate. Cllr Howard prepared an article for Newslink which was agreed and will provide more information to be loaded onto the website.</p> <p>The plan is to apply for a second grant to cover the housing needs assessment. This is a regulated process and different methods are used to calculate the need including data regarding the population and regional, social economic data.</p> <p>It was agreed by all to proceed with this.</p>	<p>Clerk</p> <p>MH</p>
5428	<p>Newslink</p> <p>The Parish Council no longer have funding for Newslink. A parishioner has come forward and offered a donation of £1,600 to pay for the next 10 issues. Barrow Ducks have also confirmed they will pay for one and two or three businesses have said they would be interested in sponsoring an edition.</p> <p>The Clerk spoke with SALC who confirmed the Parish Council can accept anonymous donations providing there are no strings attached.</p> <p>The subject of advertising in Newslink was discussed. No decisions were made. This will be discussed again at the November meeting.</p>	
5429	<p>BOROUGH COUNCIL REPORT</p> <p>Cllr Houlder confirmed he has £2,800 to spend on community things. He is going to see if some could be donated for Newslink. He believes that Newslink is really important to the community. The district Council is working on the SHELAA to see which sites will be favoured. Once Cllr Houlder is aware he will bring it to the Parish Councils attention which should be later this Autumn.</p>	
5430	<p>SUB-COMMITTEE TERMS OF REFERENCE</p> <p>The clerk circulated revised terms of reference for the planning and finance committee and new terms of reference for the newly formed neighbourhood plan committee. Cllr Ford proposed the adoption of the terms of reference, this was seconded by Cllr Wilcock. With all councillors in agreement. It was confirmed that Cllr Howard and Cllr Kronbergs would form the neighbourhood plan committee. There will be a separate working group which will include volunteers from the community.</p>	

5431

Financial Matters

a) To receive the councils current financial statement

Cllr Pearson highlighted that the Parish Council is already over half way through the annual budget for the year.

Adoption of the Accounts was proposed by Cllr Burton seconded by Cllr Wesley, with all Councillors in agreement.

b) To confirm payments

PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 2nd September 2019

2018/2019 Accounts

EXPENDITURE

Cheque No.	Payee	Amount	Notes
BACS	R H Landscapes	£840	Grass cutting 18 th July and 31 st July
BACS	McGregor Services	£1,596.00	Grass cutting June and July

Amounts owed to Parish Council

Customer	Amount	Notes
Barrow All Saint Church	£30	Grass cutting <u>inv</u> dated 6 th Dec 2018

The payments were proposed by Cllr Wilcock and seconded by Cllr Wesley with all Councillors in agreement. The Clerk will chase the outstanding invoice for grass cutting.

Clerk

c. Other invoices:

- £162 Hammond Ford
- £420 R H Landscapes
- £72.76 Clerks expenses
- £72.38 - 7 hours extra - Clerk

The payments were proposed by Cllr Ford and seconded by Cllr Burton with all Councillors in agreement.

d) Parish Council Insurance - Came & Company Local Council Insurance Annual reminder for insurance has been received from Came and Company. The renewal is £1,140. The Parish Council signed up to a three year agreement with them. Clerk asked to check if the defibrillator/dog bins and bus shelter have been added. This was proposed by Cllr Ford and seconded by Cllr Wesley with all in agreement.

Clerk

	<p>14. Expansion of Barrow CEVC Primary School Proposal: Erection of a new standalone teaching block, along with associated hard and soft landscaping works. Location: Barrow CEVC Primary School, Church Road, Barrow, Bury St Edmunds, IP29 5AU.</p> <p>The Parish Council did not wish to object to the expansion plans however, concerns were raised regarding the ongoing traffic and parking issues at school drop off and pick up times. Residents have raised concerns about the number of parked cars on Church Road. The addition of two extra classrooms will only contribute to making this problem worse.</p>	Clerk
5432	<p>PLANNING</p> <p>DC/19/1283/HH 1 Denham Hall Barrow Road Denham Bury St Edmunds Suffolk IP29 5EL Householder Planning Application - (i) single storey side extension (following removal of existing conservatory) (ii) raise existing screen wall</p> <p>No objection</p> <p>DC/19/1503/OUT Development Site Barrow Road Denham Suffolk Outline Planning Application (All matters reserved) - 1no. dwelling</p> <p>Object due to contravening planning policy DM27 – Planning in the countryside. - it is not within a closely knit cluster of 10 - does not reflex the scale and character of existing surrounding properties - it not small infill</p> <p>DC/19/1643/HH 25 Bury Road Barrow IP29 5AE Householder Planning Application - Front porch</p> <p>No Objections</p>	Clerk
5433	<p>To note the following planning determinations</p> <p>DC/19/1338/HH Sheldon 2 Stoney Lane Barrow Bury St Edmunds Suffolk IP29 5DD Householder Planning Application - Detached garage with first floor annexe Refused</p> <p>DC/19/1056/FUL Barn Barrow Hill Barrow Suffolk Planning Application - 2no dwellings Approved</p> <p>DC/19/1018/HH 35 Bury Road Barrow Bury St Edmunds Suffolk IP29 5AB Householder Planning Application - Single storey rear extension Approved</p>	
5434	<p>Correspondence 03/07/2019 Barrow Ducks Feedback regarding meeting 1st July 2019</p> <p>Request to formally write to the landowner. Advice was taken and confirmation received that there is no need to write to the landowner as it has</p>	

<p>been minuted the Parish Council no longer support the scheme as joint proposal. Cllr Pearson confirmed that the Parish Council is not against all development but once Barrow Hill is complete Barrow has fulfilled its obligations of the 2031 plan. However this does not mean the village will not receive more applications</p>	
<p>04/07/2019 Local resident Public footpath from Colethorpe Lane to Church Cllr Wesley confirmed West Suffolk should cut the footpath twice a year. PW to follow up.</p>	<p>PW</p>
<p>08/07/2019 Karen Soons Details of the Rights of way consultation For information</p>	
<p>09/07/2019 Local Resident Village Sign Concerns raised over the safety of the village sign, Cllr Pearson conducted a thorough inspection and confirmed he will continue to monitor the sign.</p>	
<p>09/07/2019 Karen Soons Council set to launch public consultation on new approach to providing services for Suffolk children and families For information</p>	<p>Clerk</p>
<p>11/07/2019 Pigeon Feedback from Meeting 1st July 2019 For information, the Parish Council have confirmed it is not a community backed scheme.</p>	
<p>18/07/2019 RH Landscapes Fallen Headstone Cllr Pearson to conduct a risk assessment of the cemetery</p>	
<p>18/07/2019 Karen Soons Suffolk Highways Community Self-Help For information</p>	
<p>26/07/2019 West Suffolk West Suffolk Affordable Housing Supplementary Planning Document (SPD) 2019 consultation For information</p>	
<p>29/07/2019 Local Resident Hose at Stoney lane allotment Previously covered ref 5424 (e) – PW to obtain quote to move the tap</p>	
<p>31/07/2019 Local resident Excessive speeding Previously covered ref 5424 (f)</p>	
<p>05/08/2019 Local Resident Speed indicator sign for Colethorpe Lane Previously covered ref 5424 (f)</p>	
<p>16/08/2019 West Suffolk Inspectors' Reports of the Examination into Single Issue Review of Core Strategy Policy CS7 and the Site Allocations Local Plan For information</p>	

	<p>20/08/2019 Suffolk County Council Keeping Suffolk's villages safe For information</p> <p>20/08/2019 Ian Houlder Local Member Briefing Note, Community Engagement and the RuralTaskforce For information – could be used to raise concerns about over development. Cllr Howard to complete</p> <p>21/08/2019 West Suffolk West Suffolk Car Park Users Survey For information</p> <p>21/08/2019 West Suffolk Your help please in completing rural survey For information</p> <p>27/08/2019 Karen Soons Revised Grit Bin Guidance Cllr Wesley to complete map of grit bins</p> <p>27/08/2019 Local Resident Concerns over future development in Barrow For information</p> <p>28/08/2019 Representative from Graham Upcoming Works - A14 Junction 37 - 40 For information</p>	MH
5435	<p>DATE OF NEXT MEETING Monday 7th October 2019, Committee Room, Barrow Village Hall at 7.15pm.</p> <p>The meeting was closed at 9:35pm</p>	

Signed: (Chairman)

Date.....