

# BARROW cum DENHAM PARISH COUNCIL

## MINUTES OF MEETING HELD VIRTUALLY VIA ZOOM ON MONDAY 6<sup>th</sup> July 2020

**Present:**

Cllr Pearson Cllr M Howard Cllr Wilcock	Cllr Holmes Cllr Hudson Cllr Pettitt	Cllr Kronbergs Cllr Ford  Clerk in attendance: Kat Bowe
---	--	--

Minute Ref		Action
<b>5589</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Cousins, Cllr Wesley	
<b>5590</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b> None	
<b>5591</b>	<b>PUBLIC FORUM</b> Three members of the public attended the meeting via Zoom. One resident raised an issue with the open spaces on Grove Park. It has been three years since Hopkins Homes left the site and the open spaces are still not completed. Prior to lockdown the grass was sprayed off, the area was then rotavated and is now mud. The green spaces do not resemble what was expected.  The District Council are pushing for wildflower seed.  The Parish Council was asked if they would speak to Hopkins Homes and if they would consider contributing financially. Another option suggested was the possibility of a community group being set up to manage the area with residents of the estate contributing to the cost of maintenance.  Cllr Soons stated that if a community group was set up, the group could apply for a grant from the County Council to get themselves up and running.	
<b>5592</b>	<b>COUNTY COUNCIL REPORT</b> Recycling centres are continuing their phased reopening with the re-use shop opening from the 9 <sup>th</sup> July.  The temporary relaxation of concessionary travel arrangements is to end from Monday 6 <sup>th</sup> July.  Better broadband has reached its 100,000 <sup>th</sup> customer. The aim is to get everyone on fast broadband by September 2022.  Cllr Soons is awaiting reply from Highways regarding the ditch in Simpson Way and is waiting for a meeting re the blocked drains on the street.	

5593	<p><b>To receive the Community Police Report.</b> The community police report was brief. The new engagement officer was confirmed and that police would not be policing queues.</p>	
5594	<p><b>Minutes of the last meeting</b> Having been previously circulated, the Minutes of the meeting held on Monday 1<sup>st</sup> June 2020, were proposed by Cllr Wilcock and seconded by Cllr Holmes with all Councillors in agreement. The Minutes of the planning meeting on 17<sup>th</sup> June were previously circulated, these were proposed by Cllr Hudson and seconded by Cllr Kronbergs.</p>	
5595	<p><b>Volunteer Scheme</b> The Clerk provided an update on the volunteer scheme which is ongoing. Some volunteers have returned to work. It was agreed that the scheme would be reviewed in September.</p>	Clerk
5596	<p><b>Village Infrastructure</b></p> <p>a) Vehicle damage to sign at Burthorpe A lorry ignored the signs warning that the road was unsuitable for large vehicles and had to reverse out. In the process the sign was knocked down. The company liaised with Highways and had the sign replaced.</p> <p>b) Removing dead branches in the Pond on the Street The Parish Council have received a quote for cutting the willow tree and cutting back the undergrowth along the pavement at Green Farm pond. The total cost was £160 plus VAT. It was suggested that the homeowners at the other side of the pond are responsible for maintaining the trees and hedges that side. In addition to this the parish council received a quote for tidying up Brittons Road pond of £90 plus VAT. These two quotes were proposed by Cllr Pettitt and seconded by Cllr Howard.</p> <p>c) Notice Board The Clerk obtained one quote (still waiting for two more) for a new notice board. The total amount was £1,800 plus delivery for a three door oak notice board. The amount was approved subject to obtaining additional comparative quotes. Cllr Houlder has agreed £1,500 toward the cost from his locality budget. This was proposed by Cllr Ford and seconded by Cllr Hudson.</p> <p>d) Grove Park Open Space The open spaces are yet to be adopted by West Suffolk Council. The Clerk shared some photos of the area taken earlier in the day. Cllr Houlder agreed with the residents and confirmed Hopkins Homes are yet to comply to certain planning conditions concerning issues with water drainage. Cllr Houlder will contact the planning officer to discuss and aim to resolve the issue. He confirmed that landscaping and drainage conditions must be fulfilled.</p> <p>The Parish Council wish to support the residents and agree that large areas of wild flowers are not appropriate, the open spaces should look the same as every other residential area in the village.</p> <p>This will be an agenda item at the September meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>PW</p> <p>Clerk</p>

	<p>e) Verge on Barrow Hill in front of houses on Grove Park The verge has not been maintained and is causing viability issues when pulling out of Grove Park. The Clerk has already spoken to Cllr Soons regarding this and will speak to Hopkins Homes.</p> <p>f) VAS speed results The new VAS is up and running. The maximum speed recorded on Barrow Hill was 75mph. Cllr Pearson to collate data. He confirmed that within the next week or so there will be enough data from Bury Road. He expressed his disappointment of people warning others on Facebook when the police were doing speed checks in the village. Once the Parish Council has enough data it will be forwarded on to the police in the hopes that the village will get additional speed checks. Cllr Pearson to provide copy of the data to other councillors.</p> <p>g) Village Sign The Clerk has purchased some 'No Climbing' signs to attach to the village sign.</p> <p>Cllr Pearson has purchased some signs for Brittons Road pond to inform people of the need to have a rod licence. This was discussed and in addition to this you need a fishing permit. Cllr Pearson to have additional information added to the sign.</p>	<p><b>Clerk</b></p> <p><b>JP</b></p> <p><b>Clerk</b></p> <p><b>JP</b></p>
<b>5597</b>	<p><b>Newslink</b> It was agreed to reinstate the cost of advertising for the next edition in September. This was proposed by Cllr Holmes and seconded by Cllr Howard. The next edition will include a significant amount of information regarding the Neighbourhood Plan. The Clerk has been asked for a middle page full colour advert. The Clerk will obtain more information about this.</p>	<b>Clerk</b>
<b>5598</b>	<p><b>Painted Stones</b> A number of children have been painting stones and hiding them in the village for others to find and re-hide. It has been suggested that these stones are collected up and set in concrete, maybe outside the Town Estate Room. Cllr Pearson happy to help. This will be on the agenda for the September meeting.</p>	<b>JP</b>
<b>5599</b>	<p><b>Infringement of Lockdown Laws</b> Cllr Ford reported on an incident that happened at the Three Horseshoes Pub. One Friday evening there was a private party, not the first party. The pub had been left in the hands of a member of staff. The party started at 5pm. The evening came to an end after an alleged assault on a Neighbour and his wife. Contact has been made with the owners (Hawthorn Leisure) and the police are involved. In addition to this there was a number of smashed bottles at the skatepark. This is for information and the Parish Council does not need to take any action at the moment.</p>	
<b>5600</b>	<p><b>Deer on the Allotment</b> The Parish Council expressed sympathy with the allotment holders however acknowledged there is little that could be done as fencing would not be an option.</p>	

5601	<p><b>Neighbourhood Plan</b> The agreed amendments have been made to the questionnaire. The survey is now live and notices have been placed on the Parish Council website and notice board. To date there have been 220 responses online. Cllr Howard thanked the other councillors who helped to deliver flyers.</p> <p>Strategic environmental assessment – Cllr Kronbergs viewed a scoping document from AECOM which has been sent to Natural England, Cllr Howard to circulate. Cllr Howard has been made aware that a parishioner has discovered a great crested newt in their pond, this is unlikely to be an isolated newt. It is likely there will be more in the parish. The discovery of newts can not stop development happening but could put up barriers, similar to the Stone Curlew issue. The barriers are increasing, and future development could become more complex and costly to developers.</p> <p>Call for sites – West Suffolk Council will not release the names of landowners due to GDPR. There will be a full page in the next edition of Newslink advertising the call for sites.</p> <p>Some councillors took part in a trial version of the online Neighbourhood Plan questionnaire to iron out any technical issues. Three people took part in the finalised questionnaire prior to the official opening date, these included Cllr Howard, his wife and the clerk. These responses will be included.</p> <p>It was confirmed that Barrow Ducks were not involved in publicising the Neighbourhood Plan.</p>	<p><b>MH</b></p> <p><b>MH/ Clerk</b></p>
5602	<p><b>DISTRICT COUNCIL REPORT</b> Cllr Houlder confirmed there was still some locality budget available which could be used on COVID expenses or the Neighbourhood Plan, £1,500 is already allocated to the new noticeboard. Community groups can also apply for some funding.</p> <p>Cllr Houlder will speak to the planning department the green spaces on Grove Park.</p>	
5603	<p><b>Funfair</b> The Clerk received a request from the fun fair to come to Barrow during the summer. The Clerk will speak to the insurance company to ensure there are no problems with this. The Parish Council have no problem with them coming.</p>	
5604	<p><b>Social Cooperative</b> Cllr Kronbergs forwarded a report to all Councillors prior to the meeting. It was agreed that the Parish Council would not have any involvement in this scheme which appears to be like a pyramid scheme. This was proposed by Cllr Hudson and seconded by Cllr Holmes with all in agreement.</p>	
5605	<p><b>Councillor Vacancy</b> Cllr Burton has reigned from his position as Parish Councillor for Barrow with immediate effect. The clerk to arrange advertising the position.</p>	<p><b>Clerk</b></p>

5606	<p><b>Burial Fees</b> It was agreed to reinstate all burial fees with immediate effect. This was proposed by Cllr Pettitt and seconded by Cllr Holmes with all in agreement.</p>																									
5607	<p><b>Headstone Size</b> The Clerk has received a request for a larger than standard headstone. Having looked at the other headstones within the cemetery it was agreed that increasing the size was not an option. This was proposed by Cllr Ford and seconded by Cllr Pettitt</p> <p><b>Cllr Hudson left the meeting</b></p>																									
5608	<p><b>Code of Conduction consultation</b> No response was deemed necessary. If the Councillors decide a response is necessary, a meeting will be called.</p>																									
5609	<p><b>Financial Matters</b></p> <p><b>a) To receive the council's current financial statement</b> Adoption of the Accounts were proposed by Cllr Kronbergs seconded by Cllr Holmes with all Councillors in agreement.</p> <p><b>b) To confirm payments</b></p> <p><b>PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 6<sup>TH</sup> JULY 2020</b></p> <p>+ 2020/2021 Accounts</p> <p><b>EXPENDITURE</b></p> <table border="1" data-bbox="327 1189 1331 1357"> <thead> <tr> <th>Cheque No.</th> <th>Payee</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Mc Gregor Services</td> <td>£828.00</td> <td>Grass cutting in May</td> </tr> <tr> <td>BACS</td> <td>AS Pest Control</td> <td>£340.00</td> <td>Pest control Denham Church</td> </tr> <tr> <td>BACS</td> <td>R H Landscapes Ltd</td> <td>£708.00</td> <td>Grass cutting May</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Other invoices McGregor Services £462</p> <p>It was agreed to write off the outstanding allotment fees of £50.</p> <p>The payments were proposed by Cllr Howard and seconded by Cllr Holmes with all in agreement.</p> <p><b>c) Approve Section 1 of the Annual Return - The Annual Governance Statement</b> This was postponed as there were queries on the form used. An extra meeting will be called to approve.</p> <p><b>d) Approve Section 2 of the Annual Return - The Accounting Statements</b> This was postponed as there were queries on the form used. An extra meeting will be called to approve.</p>	Cheque No.	Payee	Amount	Notes	BACS	Mc Gregor Services	£828.00	Grass cutting in May	BACS	AS Pest Control	£340.00	Pest control Denham Church	BACS	R H Landscapes Ltd	£708.00	Grass cutting May									Clerk
Cheque No.	Payee	Amount	Notes																							
BACS	Mc Gregor Services	£828.00	Grass cutting in May																							
BACS	AS Pest Control	£340.00	Pest control Denham Church																							
BACS	R H Landscapes Ltd	£708.00	Grass cutting May																							

	<p><b>e) Financial Regulations</b> This will be discussed at the September meeting.</p> <p><b>F) Review Clerks Pay</b> The clerk and members of the public were asked to leave the meeting. A pay increase from £10.34 to £11 per hour was approved, coming into effect from 1<sup>st</sup> July 2020. This was proposed by Cllr Ford and seconded by Cllr Kronbergs.</p> <p><b>The Clerk returned to the meeting</b></p> <p><b>G) Review Street Cleaner Pay</b> The street cleaner is currently paid £9.22 per hour, 50p above the National Living Wage, it was agreed the hourly rate would remain the same. This was proposed by Cllr Pettitt and seconded by Cllr Holmes.</p> <p><b>One member of the public returned to the meeting.</b></p>	
<b>5610</b>	<p><b>PLANNING</b> None</p>	
<b>5611</b>	<p><b>To note the following planning determinations</b> DC/20/0528/FUL Church Farm, Unit 9 Church Road Barrow IP29 5AX Planning Application - Partial change of use of storage and distribution warehouse (Class B8) to include office use (Class B1) Approved</p>	
<b>5612</b>	<p><b>Correspondence</b> 28/052020 Karen Soons NHS Test and Trace For information</p> <p>04.06.20 Resident Grove Park Open Space Covered up minute ref 5596 d</p> <p>05/06/20 Resident Grove Park Open Space Covered up minute ref 5596 d</p> <p>05.06.20 Ian Houlder Leaders Message to Members For informaiton</p> <p>09/06/20 SALC SALC AGM Cllr Kronbergs to attend</p> <p>15.06.20 Resident Fallen Branch For information</p> <p>June SCC Collaborative Communities Covid-19 Newsletters For information</p> <p>June SALC SALC COVID-19 e-bulletin For information</p>	
<b>5613</b>	<p><b>DATE OF NEXT MEETING</b> Monday 6th July 2020, virtual meeting via Zoom at 7.15pm.</p>	

	The meeting was closed at 9:26pm	
--	----------------------------------	--

Signed: ..... (Chairman) date.....

DRAFT