

## BARROW cum DENHAM PARISH COUNCIL

### MINUTES OF MEETING HELD IN THE COMMITTEE ROOM OF BARROW VILLAGE HALL ON Monday 7<sup>th</sup> February 2022

**Present:**

Cllr Pearson Cllr R Rawlings	Cllr Cousins Cllr K Rawlings	Cllr Wesley Cllr Ford  Clerk in attendance: Kat Bowe
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Minute Ref		Action
<b>5998</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Holmes, Cllr Pettitt, Cllr Kronbergs, Cllr Bragg, Cllr Steer	
<b>5999</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b> None	
<b>6000</b>	<b>PUBLIC FORUM</b> There were 12 members of the public present. The Parish Council were asked how many new houses would be included in the NHP. Cllr Pearson stated that the Housing Needs Assessment has been carried out and the number is around 73 (on top of what is already being built). There is nothing to suggest this number will change significantly. The Parish Council were asked if slides from the presentation from Pigeon would be made available. It was confirmed that the presentation was low tech, but any information provided would be shared.	
<b>6001</b>	<b>PRESENTATION FROM PIGEON</b> The representative from Pigeon handed out maps to the councillors and the members of the public (see appendix 1). The current proposal for the land South of the village off Barrow Hill would be a mixed scheme with 6-7 acres for housing plus an acre for self-build plots. There would also be an area for employment and an area for a community building and open space/recreational. The benefits of the mixed scheme would allow people extra choice. The open space would be approximately 8 acres but could be increased if needed. The scheme would provide around 70 new houses plus 4 or 5 self builds to tie in with the HNA number.  Questions were raised about the need for more employment areas for the village. Pigeon think we are in a period of change for employment and envisage the land being used for light industrial. The representative stated that the landowners want what is best for the village.	
<b>6002</b>	<b>To receive the Community Police Report</b> PC Lee Andrew Pearce attended the meeting and gave an overview of his role. He is the Community Engagement Officer for the area. He aims to connect with the community and provide more presence on the streets. He will support community-based schemes such as community speed watch. He hopes that by putting more feet on the ground the community will gain	

	<p>some reassurance. He aims to shift the perception of the police and hopes to help signpost people to get the help they need, for example the crisis team. He plans to use social media, newsletters and pop up events to help connect with the community, this will give people the opportunity to ask questions and have a chat.</p> <p>He is aware there have been some issues with the 101 service. But reassured everyone that if you need a police officer in an emergency you will get it.</p> <p>The crime statistics compiled by Cllr R Rawlings each month indicate the number of crimes in the Parish. Lots of crimes are grouped together within these statistics. Any crime that is reported must be recorded even if the victim doesn't want it recording.</p> <p>PC Lee Andrew Pearce and his team look after 57 parishes and 9 towns. Cllr R Rawlings confirmed that he compiles statistics from the police website. The statistics do not always tell the whole story. There were 54 reported crimes in the last 12 months, making up 1% of crime within the Bury St Edmunds area. Cllr R Rawlings stated that sadly looking back over the last 12 months there has not been one prosecution.</p> <p>Cllr Pearson thanks PC Lee Andrew Pearce for attending the meeting and acknowledged that the main issues within the village are speeding and antisocial behaviour.</p> <p>Please see appendix 2 for the police report from Cllr R Rawlings</p>	
6003	<p><b>Minutes of the last meeting</b></p> <p>The minutes from the Parish Council meeting on 2<sup>nd</sup> December were circulated prior to the meeting. The minutes were proposed by Cllr Wesley and seconded by Cllr Ford with all Councillors in agreement.</p> <p>The minutes from the Planning Committee meeting on 22<sup>nd</sup> December were circulated prior to the meeting. The minutes were proposed by Cllr Ford and seconded by Cllr R Rawlings with all Councillors in agreement</p> <p>The minutes from the extraordinary meeting on 4<sup>th</sup> January were circulated prior to the meeting. The minutes were proposed by Cllr Ford and seconded by Cllr Cousins with all Councillors in agreement</p>	
6004	<p><b>COUNTY COUNCIL REPORT</b></p> <p>Cllr Soons was unable to attend the meeting.</p>	
6005	<p><b>Highways</b></p> <p>Money has been pledged for the work to be carried out opposite the doctor's surgery. Cllr Soons has offered some of her budget. The engineer's report has asked for the works to be carried out. The drains have recently been jetted but this has made no difference.</p> <p>There are several potholes. Councillors and members of the public were encouraged to keep reporting them to Highways using the Highways Reporting Tool.</p>	

<p><b>6006</b></p>	<p><b>DISTRICT COUNCIL REPORT</b>  Cllr Houlder confirmed that the offices are still very quiet with lots of people still working from home. The clerk stated that she has had issues contacting people within the planning department due to working from home. West Suffolk Council plan to launch the public consultation from May to July for the local plan. Cllr Houlder stated that traffic in the village seems to have got worse, probably because of the new houses. He raised concerns about the infrastructure.</p> <p>The budget will be finalised on 22<sup>nd</sup> February. Council tax rates are being harmonised with Forest Heath.</p>	
<p><b>6007</b></p>	<p><b>Community infrastructure</b></p> <p>a) Broken Fence near pond – quotes  The clerk received three quotes for the fence to be replaced. It was clear replacing the fence would be costly. The councillors requested quotes for the removal of the fence. Clerk to obtain quotes.</p> <p>b) Access Road, The Green  The clerk has received three letters complaining about the condition of the access road on The Green near the hairdressers. The Clerk was asked to seek legal advise to confirm what the Parish Council was responsible for as other access roads are not maintained by the Parish Council</p> <p>c) Footpath sign adjacent to Orchard Farm Barns  Clerk to establish location for the post and arrange for quotes.</p> <p>d) Welcome packs  Cllr Bragg suggested phasing out the welcome packs as the information quickly becomes out of date. This was agreed by all councillors. Cllr Ford suggested putting more content into Newslink instead.</p> <p>e) Painted Rocks  The clerk suggested setting the painted rocks into the top of a bench. This was agreed. Quotes will be obtained.</p> <p>f) Tree/branch in the pond  Cllr Wesley to liaise with contractor to arrange removing the branch in the pond.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk/ JP</b></p>
<p><b>6008</b></p>	<p><b>QUIET LANES</b>  Cllr Cousins confirmed that the Quite Lanes application had been accepted into the final phase. The official plan of when the signs are going has been approved. All the signs will attach to existing posts.</p>	
<p><b>6009</b></p>	<p><b>PROPOSED CHANGING FACILITY ON THE PLAYING FIELD</b>  The Parish Council have been approached about supporting a proposal of putting a changing facility on the playing field (there was previously one there). The proposal is for a 30ft anti vandal steel building with changing facilities and toilets. The football club have already secured £10,000 and are approaching the FA for funding. There is power to the post on the field. The Parish Council has some section 106 money which could go towards</p>	<p><b>PW</b></p>

	the costs. The unit would be delivered to site free of charge. Cllr Wesley to get quotes for electric.	
<b>6010</b>	<b>PLUG IN SUFFOLK COMMUNITY GRANT INITIAL E01 V2</b> The parish council have to opportunity to apply for a fully funded electric charging point for the village – this would be a pay as you go charging point. Clerk to apply.	<b>Clerk</b>
<b>6011</b>	<b>HANDYPERSON APPOINTMENT</b> It was agreed that appointing a handyperson could be too problematic. The jobs will have to be done on a job-by-job basis. Clerk to circulate spreadsheet.	
<b>6012</b>	<b>WEST SUFFOLK LOCAL PLAN – REVISED TIMETABLE</b> West Suffolk Council have confirmed the public Consultation will run from May to July.	
<b>6013</b>	<b>Neighbourhood Plan</b> Cllr Kronbergs provided a NHP report which was read out. See appendix 3 for the report.	
<b>6014</b>	<b>Queen’s Jubilee</b> a) Mugs It was agreed that 350 mugs would be ordered. Cllr Houlder will apply to use some of his locality budget.  b) Celebration The Church are organising some events, Cllr Steer is due to attend the first committee meeting later in the week. She will report back at the next meeting. Cllr Wesley to talk to resident who is providing some trees.  c) Platinum Jubilee Events Applications to apply for road closures for the events have to be made by the end of March.	<b>Clerk</b>
<b>6015</b>	<b>WEST SUFFOLK PARISH AND TOWN FORUM</b> Cllr Steer and Cllr Pearson to attend.	
<b>6016</b>	<b>PLANNING SUBCOMMITTEE MEMBERS</b> Cllr K Rawlings to be added to the planning subcommittee.	
<b>6017</b>	<b>HEALTHWATCH SUFFOLK ELECTIVE CARE SURVEY LAUNCH</b> Cllr K Rawlings to write a piece for Newslink.	
<b>6018</b>	<b>SALC</b> a) SALC ebulletins Circulated for information.	
<b>6019</b>	<b>Financial Matters</b>  <b>a) To receive the council’s current financial statement</b> Adoption of the Accounts was proposed by Cllr Ford seconded by Cllr Wesley with all Councillors in agreement.	

	<p><b>b) To confirm payments</b> N/A</p> <p>c) To approve invoices The invoice for the new village hall kitchen was approved. This was proposed by Cllr Wesley and seconded by Cllr R Rawlings. The accountant to invoice VHMC.</p>	
6020	<p><b>PLANNING</b></p> <p>DC/21/2464/HH      Keepers Lodge Barrow Road Denham IP29 5EQ Householder planning application - a. replacement porch b. amendments to existing window and doors to entrance c. one dormer to front elevation d. rear single storey covered veranda to form external covered garden seating area e. existing render replaced with weatherboarding</p> <p>No objection</p> <p>DC/21/2482/HH      Linga Longa 30 The Street Barrow IP29 5AP Householder planning application - a. detached double cartlodge b. single storey side extension</p> <p>No objection</p> <p>DC/22/0025/FUL      10 Brittons Crescent Barrow IP29 5AG      Planning application - a. bay window at number 10; b. install pitched roof over existing flat roof at numbers 10 and 11</p> <p>No objection</p> <p>DC/22/0023/HH      16 Papeley Meadow Barrow IP29 5DL      Householder planning application - single storey rear extension with woodburner flue</p> <p>No objection</p> <p>DC/21/2492/FUL      Barrow Hall Church Road Barrow IP29 5AX      Planning application - Conversion of existing agricultural barn to five Holiday let units</p> <p>No objection</p>	
6021	<p><b>To note the following planning determinations</b></p> <p>DC/21/1706/FUL      Dwelling The Old Bakery Site Bury Road Barrow Suffolk Planning application - one dwelling APPROVED</p> <p>DC/21/2109/HH      9 Brittons Crescent Barrow IP29 5AG      Householder planning application - a. single storey rear extension, b. replace flat garage roof with pitched roof      APPROVED</p> <p>DC/20/1395/FUL      Barrow Hall Church Road Barrow IP29 5AX      Planning Application - conversion of existing agricultural barn to 3no. dwellings WITHDRAWN</p>	

	<p>DC/21/2095/HH  3 Brittons Crescent Barrow IP29 5AG  Householder planning application - a. two single storey rear extensions b. decking to rear      APPROVED</p> <p>DC/21/2146/FUL  Pathfinder Stables Colethorpe Lane Barrow Suffolk IP29 5BE  Planning application - Detached American barn  APPROVED</p>	
<b>6022</b>	<p><b>Recommendations of the Delegation Panel 25<sup>th</sup> January 2022</b>  The delegation panel recommended granting application DC/21/1840/FUL – 7 holiday lets at the Weeping Willow.</p>	KB
<b>6023</b>	<p><b>DATE OF NEXT MEETING</b>  7<sup>th</sup> March 2022 in the Committee Room of Barrow Village Hall at 7:15pm  The meeting was closed 9:15pm</p>	

Signed: ..... (Chairman) date.....

# APPENDIX 1

## Concept Plan



## Appendix 2

### COMMUNITY POLICE REPORT – FEBRUARY 2022

#### MESSAGES

There was one message to cascade which related to a free on -line training session called Dementia Friends (on 9<sup>th</sup> February), run by Care UK which was raising awareness and providing some help in working within the community. Posters put into shops, Post Office, and Doctors surgery

#### REPORTED CRIME FOR THE MONTH OF NOVEMBER 2021 – Total number = 3

CATEGORY	LOCATION	TIMELINE/ACTION
Criminal Damage & Arson	On or near Ley Road	Investigation complete, no suspect identified
Public Order	On or near Parking Area	Unable to prosecute to suspect
Shoplifting	Premier Stores	Investigation complete, no suspect identified. Store did not download/save the correct cctv images.

#### REPORTED CRIME FOR THE MONTH OF DECEMBER 2021 – Total number = 3

CATEGORY	LOCATION	TIMELINE/ACTION
Violence & Sexual	On or near Stoney Lane	Under investigation
Violence & Sexual	On or near The Street	Under Investigation
Other/Theft	Coalpit Lane	Under Investigation

During January an individual was breaking into cars in Beale Road around 4 a.m. I understand there was at least 1 theft from the vehicle. He was captured on CCTV at a number of houses. An officer did visit each of the residents. This will be included in January's figures.

I have produced a summary of recorded crime for the period January – December 2021 inclusive (total of 54), which is detailed below. In addition, I backtracked each crime, previously still under investigation and have updated accordingly. Currently there are 3 crimes under investigation, all of which were reported in December 21. There has been no prosecutions during the year. I have forwarded a copy of this report to our Community Officer.

Also attached is a report for the Bury St Edmunds Police reporting area comparing reported crimes over a 4 year period. From this you will see that there were a total of 5605 crimes, our Parish represents 0.96% of this total.

#### SUMMARY OF REPORTED CRIME FOR THE PERIOD JANUARY – DECEMBER 2021

LOCATION	V & S	Anti - Social	Criminal Damage/Arson	Other / Theft	Public Order	Totals
Coal Pit Lane	1	1		1		3
Car Park (Fish Chip area)	1			1	1	3
Dale Tree	1					1
Orchard Barns	1			1		2
Johnson Road	6	1	1	1		9
Stoney Lane	9				1	10
Barrow Hill	2	1	1	1		5



Church Road	1					1
Hudson Way		2				2
Green Farm Lane	3					3
Meadow Way				2		2
Petticoat Lane			1			1
Ley Road	1		1			2
The Street	1	1				2
Denham Rd, Barrow		1				1
Barrow Rd, Denham	3	1	1		1	6
Papeley Meadow	1					1
<b>Totals</b>	<b>31 (57%)</b>	<b>8 (15%)</b>	<b>5 (9%)</b>	<b>7 (13%)</b>	<b>3 (5%)</b>	<b>54</b>

Note – V & S is Violence and Sexual offences

**CRIME TIMELINE SUMMARY FOR PERIOD JANUARY– DECEMBER 2021 (Status as at 2/2/22)**

Unable to Prosecute Suspect	26	Reasons could include insufficient evidence
No suspect identified	10	
Under Investigation	3	
Transferred to another agency to investigate	4	
No crime line data available	9	Relates to anti-social behaviour.
Status update unavailable	3	Nothing to add for over 12 weeks

Ralph Rawlings  
7<sup>th</sup> February 2022

## **Appendix 3**

### **BARROW CUM DENHAM PARISH COUNCIL MEETING OF 7 FEBRUARY 2022 AGENDA ITEM 16: NEIGHBOURHOOD PLAN**

There is little to report this month.

When the Council last met, councillors on the Neighbourhood Plan Subcommittee were waiting for an invitation to a further meeting with West Suffolk Council's planning officers to be called for December, at which they would give us their revised housing-need figures. In reaction to this, we could then finalise the Neighbourhood Plan's policies and put the finishing touches to the plan for pre-submission consultation.

December came and went, however, and in January we were informed that West Suffolk's local-plan timetable had been rescheduled and planners would not be ready to meet us until March at the earliest. That still remains the position today.

However, that leaves us more time to tidy up loose ends and plan our strategy going forward. The NP Working Group will therefore meet shortly to draw up a revised timetable and strategy to take us to that stage and beyond.

There is also the opportunity to see what work can be done on policies in advance of the planning numbers. I shall be consulting with our consultants Planning Direct to see what can usefully be done in this respect in the meantime.

Cllr Zigurds Kronbergs  
6 February 2022