

# BARROW cum DENHAM PARISH COUNCIL

## MINUTES OF MEETING HELD IN THE COMMITTEE ROOM OF BARROW VILLAGE HALL ON Monday 6<sup>th</sup> March 2023

**Present:**

Cllr R Rawlings Cllr Wesley Cllr Holmes	Cllr Ford Cllr Pearson Cllr Kronbergs	Cllr K Rawlings  Clerk in attendance: Kat Bowe
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Minute Ref		Action
<b>6301</b>	<p><b>APOLOGIES FOR ABSENCE</b>                      Cllr Cousins and Cllr Steer. Cllr Bragg expected late.</p>	
<b>6302</b>	<p><b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>                      None</p>	
<b>6303</b>	<p><b>PUBLIC FORUM</b>                      There were 6 members of the public present.</p> <p>The Parish Council were asked to publish proposed developments on the website. At present there is no information or plans other than what has been included within the NHP reports. Residents were encouraged to go to the presentations from developers.</p> <p>There has been no feedback from the first presentation.</p> <p>Landowners from the Barrow Hill proposal are planning a similar event.</p> <p>There may be a third presentation from representatives of the land near the school. This site has been deferred in the local plan and therefore this site cannot be considered for the NHP.</p> <p>It was stated that the Parish Council would not promote the events. This would be down to the landowners/agents.</p> <p>The Parish Council was asked if electric charging points were being considered. The Parish Council have expressed an interest and are waiting to hear back.</p>	
<b>6304</b>	<p><b>Minutes of the last meeting</b>                      The minutes from the Parish Council meeting on 6<sup>th</sup> March 2023 were circulated prior to the meeting. The minutes were proposed by Cllr Wesley and seconded by Cllr K Rawlings with all Councillors in agreement.</p>	
<b>6305</b>	<p><b>Actions from Last Meeting</b></p> <p style="margin-left: 20px;">a) Clerk – measuring the pavement on Barrow Hill                      Measurements sent to Cllr Soons, quote from Highways £95,000. Clerk to ask Mike Nunn to quote</p> <p style="margin-left: 20px;">b) Clerk - APNR scheme sign up.</p>	

	<p>Clerk passed this one to Cllr Pearson for completion.</p> <p>c) Clerk - Stones for bench Stones have been arranged on the bench. A few more are needed.</p> <p>d) Clerk – Locality budget funding for coronation Clerk applied for £1,750 from Cllr Houlder’s locality budget. Waiting to hear if successful.</p> <p>e) JS/PW/Clerk – Coronation event planning Short update given. Bouncy Castle and assault course booked, bar/hog roast booked, two bands booked. Considering a magician.</p> <p>f) Clerk/RR – Rural cost of living survey This was circulated.</p> <p>g) JP – Affordable housing questionnaire Completed by Cllr Pearson</p> <p>h) All – Jubilee Mugs To be discussed further down the agenda.</p>	
6306	<p><b>COUNTY COUNCIL REPORT</b> Clerk to add report to website.</p> <p>Budget has been approved, £686.6m more allocated to children and adult service. The County Council has statutory duties for looking after the most vulnerable.</p> <p>Total increase almost 10% due to COVID and rising prices.</p> <p>WSC do not have a statutory responsibility for care, this sits with the County Council. WSC are responsible for social housing.</p> <p>Suffolk CC are still waiting for the results of the consultation on closing the gaps in the A11. It is expected to go ahead.</p> <p>The Highways contract is up for renewal. It has been awarded to M Group Services. The contract starts on 1<sup>st</sup> October 2023.</p>	
6307	<p><b>Highways</b> Cllr Holmes to report pothole and send details to Cllr Soons.</p> <p>Road in to Claas in Little Saxham closed from 6<sup>th</sup> to 31<sup>st</sup> March.</p>	DH
6308	<p><b>NEIGHBOURHOOD PLAN</b> See appendix 1 for the report.</p> <p>A decision will be made whether to continue with the NHP at the next meeting or an extraordinary meeting. The cost to the Parish Council could be up to £20,000.</p> <p>Cllr Rawlings recommends continuing with the NHP.</p>	

6309	<b>DISTRICT COUNCIL REPORT</b> Cllr Houlder was no present at the meeting.	
6310	<b>To receive the Community Police Report</b> See appendix two for the police report from Cllr R Rawlings.	
6311	<b>Community infrastructure</b> a) To receive quotes for village hall carpark clean up Two quotes were received. It was agreed to accept the quote from McGregor Serivces for £150. This was proposed by Cllr Pearson and seconded by Cllr R Rawlings.  It was agreed to reseed the area outside the Village Hall, if the cost is below £100. If not additional quotes will be obtained.  b) Hedges on Barrow Hill The Parish Council received correspondence regarding the hedges on Barrow Hill. From research conducted there is no minimum specified width of pavement. Clerk to forward email to Highways for advice.	<b>Clerk</b>       <b>Clerk</b>
6312	<b>Clerk Vacancy</b> No applications to date. Current Clerk will continue until the election is over,	
6313	<b>Coronation of King Charles III</b> The Clerk has applied for £1750 locality budget to fund the event. If this is not successful, the Parish Council agreed a sum of £1,000. This was proposed by Cllr Ford and seconded by Cllr Holmes.	
6314	<b>Jubilee Mugs</b> Cllr Bragg has some left over stock. It was agreed these would be given out at the over 60's lunch.	<b>TB</b>
6315	<b>To discuss and agree Cemetery Headstone sizes</b> The Parish Council have had a request for a double plot headstone. There is currently nothing in the policy regarding this. It was agreed that the maximum size of the headstone would be:  Plinth: Width 72in, Height 4in, Depth 12in Stone: Width 36in, Height 30in, Depth 4in  This was proposed by Cllr Rawlings and seconded by Cllr Holmes.	
6316	<b>Ongoing Works to Lay the New Medium Pressure Gas Main for Saxham Business Park.</b> Phase 5 begins 3 <sup>rd</sup> April to 19 <sup>th</sup> May.	
6317	<b>Anti litter signs (Cllr Cousins)</b> Cllr Cousins was unable to attend. This will be on the agenda for the next meeting.	
6318	<b>Election update – website</b>	

	<p>The website has been circulated to all councillors. Notice of election will be published later in the month.</p> <p>Clerk to get some nomination packs printed.</p>	<b>Clerk</b>
<b>6319</b>	<p><b>Freedom of information request – Gas Main Works</b>  A second response was received stating a formal review had been carried out and additional information was given. The total value paid to SCC was £6,940 with subsequent amendments of £1,400. The Parish Council were not happy with the response and wish to challenge it further.</p>	<b>Clerk/ JP</b>
<b>6320</b>	<p><b>Statutory notification regarding GM field trial applications</b>  For information</p>	
<b>6321</b>	<p><b>West Suffolk Council 'The Story so Far' and Suffolk Public Sector Leaders Report</b>  Clerk to add to website</p>	<b>Clerk</b>
<b>6322</b>	<p><b>Invitation to register – personal visits</b>  For information</p>	
<b>6323</b>	<p><b>Denham, Bridleway 8 (March - Sept 2023) (reference: Denham, Bridleway 8 (March - Sept 2023)</b>  For information</p>	
<b>6324</b>	<p><b>West Suffolk Chair's Charity 2022-2023</b>  For information</p>	
<b>6325</b>	<p><b>SALC</b>  a) SALC ebulletins  Circulated for information</p>	
<b>6326</b>	<p><b>Financial Matters</b></p> <p><b>a) To receive the council's current financial statement</b>  The adoption of the Accounts was proposed by Cllr Ford seconded by Cllr K Rawlings with all Councillors in agreement.</p>	

**PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING ON 6<sup>TH</sup> MARCH 2023**

**2022/2023 Accounts**

**EXPENDITURE**

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Notes</b>
BACS – 01/02/2023	T Austin	£152.00	January wages
BACS – 01/02/2023	HMRC	£38.00	January PAYE/NI
BACS – 01/02/2023	Co-op – rejected cheque	£86.00	Burials income
BACS – 09/02/2023	RH Landscapes	£798.00	November cutting
BACS – 09/02/2023	McGregor Services	£156.00	November cutting
BACS – 09/02/2023	Hammond Ford & Co	£546.00	Work for Nov, Dec and Jan
BACS – 27/02/2023	<u>Westcotec</u>	£23.50	Share of battery cost for speed sign
BACS – 27/2/23	<u>lonos</u>	£87.58	Domain renewal
BACS – 28/02/2023	Barrow Village Hall	£250.00	Transfer money from Lizzie's Hogroast and E&G Farm Shop
BACS – 28/02/2023	Mrs K Bowe	£565.00	Feb net pay

**b) To confirm payments**

The payments and invoiced were proposed by Cllr Wesley and seconded by Cllr R Rawlings

**c) To approve invoices**

None

**6327**

**PLANNING**

**DC/23/0196/HH 2 Simpson Way Barrow Suffolk IP29 5EA**  
**Householder planning application - a. single storey link extension**  
**b. raising of roof height over garage to form habitable rooms**

**No Objection**

**DC/23/0039/VAR Holiday Lodge Site Weeping Willow 39 Bury Road**  
**Barrow Suffolk Planning application - variation of condition 2**  
**(approved plans) of DC/21/1840/FUL to enable amended plans for**  
**change of use from amenity land to seven holiday lodges**

**The Parish Council object to this application.**

**This was discussed. The Parish Council objected on the basis that**  
**retrospective planning permission was being sought.**

**Concerns were raised that the planning system was being manipulated.**

**6328**

**To note the following planning determinations**

None

6329	<b>DATE OF NEXT MEETING</b> 4 <sup>th</sup> April 2023 in the Committee Room of Barrow Village Hall at 7:15pm.  The meeting was closed at 9:10pm	
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Signed: ..... (Chairman) date.....

## Notes for PC meeting ref NP- 6<sup>th</sup> March 2023

### Central Locality Office

Since our meeting in February, I eventually received a response from the Central Locality Office with regard to further funding for the NP. Details of my telephone conversation as follows:

Summary of points discussed:

- This is the office from which we obtained our grant for the NP.
- For future reference, the way to communicate with them is via Neighbourhood Planning Org, whereby a form has to be filled in requesting a call back.
- They hope to respond within a couple of days.
- They confirmed that the current period for grants, which has run for 4 years, ends on 31<sup>st</sup> March 2023, however claims had to be submitted by January 2023. Any monies granted would have to be spent by 31<sup>st</sup> March 2023.
- There are currently discussions taking place to extend this grant phase by a further year, however decision not likely to be announced until March at the earliest. We will need to keep on checking the website for updates. As at today's date, no announcement has been made.
- In the event it does carry on, then we will need to meet certain conditions, and from our conversation, it was confirmed that we would qualify.
- In terms of the amount we can access, we qualify for a total of £10,327. This can be summarised as follows:

Total grant funding available to us was -	£18,000.
Total paid out was £8910 + £4455 -	£13,365.
Total left -	£4,635.
Plus, monies returned £4455 + £1237 -	£5,692.
<b>TOTAL AVAILABLE -</b>	<b>£10,327.</b>

### Decision to be taken by PC.

- As previously reported, the quotes we have received amount to £14k to continue with the NP, with the possibility of additional cost being required, depending on outcome from consultations with WS, residents (should amendments be necessary), legislation changes etc. It is envisaged that the overall cost would be no more than £20k.
- Whilst WS have put back their timeframe for their emerging Local Plan, we should NOT delay any further in deciding the direction we wish to take (we have lost a further month since our meeting on the 6<sup>th</sup> February 2023).
- The choices we have are:

1. Should we abort the NP process, due to cost involved?
2. Do we continue with the NP, considering that we are not guaranteed further funding from the Central Locality Office, and PC bears the additional cost?
3. My recommendation is that we continue with option 2 above.
  - If we adopt option 2 above, we can legally explore other avenues for funding (Section 139 of the Local Government Act 1972) such as private donations, gifts etc. These should come from those unconnected with the NP process, and the PC will need to record the source of funds for audit purposes.
  - **Appointment of Planning Consultant.**
  - As previously reported, we have received quotes from both Turley and Planning Direct, which were similar in value.
  - We had also previously agreed and voted, that Turley would be an appropriate partner.
  - On the basis that Planning Direct had previously decided not to work with us, which caused us great inconvenience and loss of time, my recommendation is to appoint Turley as our partner and to commence as quickly as possible (should we decide on Item 2 above).

#### **Bloor/Barrow Hill Owners**

- Bloor's consultation took place on the 8<sup>th</sup> February 2023, and confirmed feedback would be provided to the PC.
- Barrow Hill owners arranging consultation on 4<sup>th</sup> April 2023.

Ralph Rawlings  
6<sup>th</sup> March 2023



Appendix two

**COMMUNITY POLICE REPORT – MARCH 2023  
MESSAGES CASCADED**

There were no messages to cascade this month.

**REPORTED CRIME FOR THE MONTH OF January '23 = 8**

**Violence & Sexual = 6**

**Anti - Social Behaviour = 1**

**Vehicle Crime = 1**

CATEGORY	LOCATION	TIMELINE/ACTION
Anti-Social Behaviour	On or near The Street	No crime timeline
Vehicle Crime	On or near Mill Lane	No data available
Violence & Sexual	On or near New Rd (Church)	Unable to prosecute suspect
Violence & Sexual x 3	On or near Orchard Farm Barns	No data available
Violence & Sexual	On or near Cedar Road	No data available
Violence & Sexual	On or near Simpson Way	No data available

Since last months report, I have revisited all crimes that had been categorised as “Under Investigation” during 2022 and updated the Summary, below, accordingly.

**SUMMARY OF REPORTED CRIME FOR THE PERIOD JANUARY – DECEMBER 2022**

LOCATION	V & S	ASB	CD/Arson	Other/Theft	Public Order	Vehicle crime	Burglary	Totals
Coal Pit Lane	1							1
Car Park (Fish Chip area)				2				2
Dale Tree	1							1
Orchard Barns			1					1
Johnson Road		1		3		5		9
Sharpes Hill/Stoney Lane		1	1	1	1		1	5
Barrow Hill	1	2	1	2		2		8
Church Road				1		1		2
Hudson Way	2							2
Green Farm Lane	1							1
Meadow Way	1	1			1			3
Petticoat Lane	1		1	1				3
Ley Road	1							1
The Street	1							1

Barrow Rd, Denham				1		1		2
Poplar Cl	8			3				11
Simpson Way	3			1				4
Cedar CR	3	1	1		1			6
Mill Lane		1						1
Haysborder RD				1				1
McDonald Way		1						1
Bury Rd	1							1
<b>Totals</b>	<b>25</b>	<b>8</b>	<b>5</b>	<b>16</b>	<b>3</b>	<b>9</b>	<b>1</b>	<b>67</b>

**CRIME TIMELINE SUMMARY FOR PERIOD JANUARY– DECEMBER 2022 (Status as at 2/2/23)**

Unable to Prosecute Suspect	30	Reasons could include insufficient evidence
No suspect identified	15	
Under Investigation	2	
Transferred to another agency to investigate	3	
No crime line data available	8	Relates to anti-social behaviour.
Status update unavailable	4	
Local resolution	1	Related to theft at on or near Barrow Stables
Court result unavailable	1	I believe this refers to the theft from vehicles around Barrow Hill January 2022
Awaiting court outcome	3	
<b>Total</b>	<b>67</b>	

**YEARLY COMPARISON**

<b>CATEGORY</b>	<b>2022</b>	<b>2021</b>	<b>% Difference</b>	<b>COMMENTS</b>
Anti-Social Behaviour	8	8	0%	
Public Order Offence	3	3	0%	
Violence & Sexual	25	31	(19.5%)	Includes claims from same address, each recorded separately.
Other Theft	16	7	130%	Includes handling/ selling stolen goods or anything else without a specific category.
Burglary	1	0	-	
Vehicle Crime	9	0	-	Relates to one night when multiple cars broken into at night. Perpetrator caught.
Criminal Damage/Arson	5	5	0%	
<b>Totals</b>	<b>67</b>	<b>54</b>	<b>24.07%</b>	

**CRIME TIMELINE YEARLY COMPARISON**

<b>CATEGORY</b>	<b>202 2</b>	<b>202 1</b>	<b>COMMENTS</b>
Unable to Prosecute Suspect	30	26	Reason could be lack of evidence.
No suspect identified	15	10	
Under Investigation	2	3	
Transferred to another agency to investigate	3	4	
No crime line data available	8	9	Refers to ASB
Status update unavailable	4	2	
Local Resolution	1	0	
Court result unavailable	1	0	
<b>Totals</b>	<b>67</b>	<b>54</b>	

**Note – V & S is Violence and Sexual offences.  
 AB is Anti- Social Behaviour  
 CD/Arson is Criminal Damage & Arson**

Ralph Rawlings  
 6th March 2023