

BARROW cum DENHAM PARISH COUNCIL

MINUTES OF MEETING HELD IN BARROW VILLAGE HALL COMMITTEE ROOM ON MONDAY 7th OCTOBER 2019

Present:

Cllr Pearson Cllr P Wesley Cllr M Howard	Cllr R Ford Cllr Hudson, Cllr Pettitt	Cllr Cousins Clerk in attendance: Kat Bowe
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Minute Ref		Action
5436	APOLOGIES FOR ABSENCE Cllr D Holmes, Cllr Kronbergs, Cllr Wilcock, Cllr Burton	
5437	DECLARATIONS OF INTEREST AND DISPENSATIONS None	
5438	PUBLIC FORUM One member of the public was present. It was drawn to the Parish Councils attention that the road at the turning into the Land East of Barrow Hill building site is being churned up and will become a big pothole. The clerk to report.	
5439	To receive the Community Police Report. Cllr Pearson read the police report which consists of two pages of A4. There was nothing relevant to the parish. The report stated that there are plans for increased officers nationwide. The Police and Crime Commissioner is working hard to ensure Suffolk receives its fair share. The report confirmed personnel changed in Bury St Edmunds and highlighted the recent issue in the ARC.	
5440	Minutes of the last meeting Having been previously circulated, the Minutes of the meeting held on Monday 2nd September 2019, were proposed by Cllr Wesley and seconded by Cllr Ford with all Councillors in agreement.	
5441	Village Infrastructure a) Cemetery Gates Local resident removed gates for repair. The repair involved taking the gates to a local company. This company was unaware permission hadn't been granted from the Parish Council. The total bill was £100 plus VAT. It was agreed that the bill would be paid this was proposed by Cllr Howard and seconded by Cllr Ford. It was stated that this was an exceptional circumstance and by no means would this set a precedent for spending council money without permission. Cllr Wilcock sent an email prior to the meeting stating he did not support paying the bill. It was agreed further correspondence would be sent to the resident to confirm this would not happen again.	JP/ Clerk

	<p>b) Allotment Taps The Parish Council received a quote to add a second tap at the Mill Lane allotments. It was agreed that the allotments were a valuable place for building relationships/sourcing food and for mental health. It was agreed that this would go ahead subject to receiving additional quotes. This was proposed by Cllr Howard and seconded by Cllr Ford.</p> <p>c) Vehicle Activated Speed signs Cllr Pearson has gained control of the VAS sign and has positioned it in different places around the village. Residents have noticed a significant difference, especially in Denham. Barrow shares the sign with Saxham and Risby. The question was asked if Barrow could have their own sign. Clerk to look at cost. There has been a lot of correspondence from residents on Colethorpe Lane regarding the 40mph limit. The clerk has requested a share in the SCC speed sign specifically for 40mph limits. Although the current sign is capable of being used within a 40mph limit, health and safety prevents this from being allowed. One resident suggested fundraising to pay for a permanent sign in the 40mph limit. To be included on the agenda next month.</p> <p>d) Village Hall Parking There is a recurring problem of people parking on the footpath outside the Village Hall. The VHMC have suggested a No Parking hatched area. A quote for this was received. The Parish Council was asked for a contribution towards the cost. Cllr Pearson to obtain a second quote. This will be an agenda item at the next meeting.</p> <p>e) Yellow signs at the War Memorial The Clerk has asked for these signs to be removed. Highways have written to the owners of the signs asking for the removal of the illegal signs within 14 days.</p> <p>Cllr Pearson asked for someone to lay the wreath on Remembrance Sunday. To be confirmed at the next meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>JP</p> <p>Clerk</p>
5442	<p>Highways</p> <p>a) Suffolk County Council Problem Report 00252748 A report regarding an overgrown footpath of Colethorpe Lane. Cllr Wesley confirmed this has been cleared. Footpaths can not be cut prior to 1st September.</p>	
5443	<p>COUNTY COUNCIL REPORT</p> <p>Nothing to report directly relating to the Parish. The report will be available on the website.</p> <p>Cllr Soons was asked about the drainage problems outside the shop on The Street. After the meeting at the Rougham Service Centre the drains were jetted but couldn't be cleared. Cllr Soons to confirm when the drain was looked at and to chase highways.</p>	

5444	<p>Neighbourhood Plan Cllr Howard confirmed that the Parish has been allocated a Neighbourhood Plan Area. A grant of £8.9k was applied for and received. An announcement was made in Newslink and on the website, the clerk was asked to put it on the notice board as well. Cllr Kronbergs is in the process of writing a briefing document. A heritage document is also required. Any listed buildings and monuments in the Parish will affect the plan. A Housing Needs Assessment must be completed AECOM have a framework agreement with the Government which prevents the need for an addition grant to cover the cost of this. Cllr Howard to email the clerk with a purchase order to issue to Planning Direct.</p> <p>The Neighbourhood Plan has no affect outside of the designated boundary. The call for sites will follow a similar process to the West Suffolk Call for sites. More details on this to follow. Planning direct will make recommendations on which sites to include.</p> <p>Cllr Pearson confirmed that the proposed development of Land of Barrow Hill would not be going ahead as a joint proposal however there is nothing to prevent it coming forward in the call for sites.</p> <p>Clerk to circulate the boundary map.</p>	<p>ZK</p> <p>MH</p> <p>Clerk</p>
5445	<p>BOROUGH COUNCIL REPORT District Councillor Houlder gave his report about the emerging local plan. His report will be available on the website to read.</p>	
5446	<p>Precept letter Cllr Howard prepared a letter to West Suffolk Council requesting a review of the calculation of the Barrow Cum Denham Precept. Barrow has had a large increase in the number of homes which doesn't seem to have been fully reflected in the precept. It was agreed the letter would be sent however, it was highlighted that it could go against the parish and the precept could be reduce.</p>	<p>MH/JP</p>
5447	<p>Village Hall Report Cllr Ford confirmed the VHMC met in August. The Chairman made a statement that the Village Hall would not be demolished, for this to happen 100% of the villagers would have to agree. The Village Hall currently has £14k in the bank, £4,600 less than last year due to expenditure on the kitchen, roof and committee room. They wish to spend money improving the bar area. The annual fireworks night is planned for 2nd November.</p> <p>Cllr Ford confirmed the desire for no parking lines on the path outside the village hall however would probably not go ahead with this unless the Parish Council could help with the cost.</p>	
5448	<p>Complaints procedure and disciplinary & grievance policies This will be discussed at the next meeting</p>	<p>Clerk</p>

5449

Financial Matters**a) To receive the councils current financial statement**

It was confirmed the money received for the Neighbourhood Plan and Newslink has been ringfenced

Adoption of the Accounts was proposed by Cllr Cousins seconded by Cllr Hudson, with all Councillors in agreement.

b) To confirm payments

PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 7th October 2019

2018/2019 Accounts**EXPENDITURE**

Cheque No.	Payee	Amount	Notes
BACS	McGregor Services	£684.00	Grass cutting August

Amounts owed to Parish Council

Customer	Amount	Notes
Barrow All Saint Church	£30	Grass cutting <u>inv</u> dated 6 th Dec 2018

The Clerks confirmed that the £30 outstanding amount should be paid within days of the meeting.

The payments were proposed by Cllr Wesley and seconded by Cllr Cousins with all Councillors in agreement.

c. Other invoices:

McGregor Services £408

Election Services £21.34

PFK (Audit expenses) £240

The payments were proposed by Cllr Wesley and seconded by Cllr Hudson with all Councillors in agreement.

d) Audit Conclusion March 2019

It was confirmed that the audit had been completed and no issues arose.

e) Account signatories

It was agreed Cllr Pearson would be added at a signatory, joining Cllr Ford and Cllr Wilcock.

This was proposed by Cllr Pettitt and seconded by Cllr Ford with all councillors in agreement.

RF/JP

5450

PLANNING

	<p>DC/19/1874/HH Vicarage Farm Barns Vicarage Pond Barn Barrow Road Denham IP29 5EF Householder Planning Application - (i) Garage Conversion to habitable rooms and (ii) canopy</p> <p>No Objections</p> <p>DC/19/1854/FUL Grove Farm Colethorpe Lane Barrow IP29 5BE Planning Application - Change of use of part of farmyard to B8 (storage and distribution)</p> <p>No Objections</p>	Clerk
5451	<p>To note the following planning determinations</p> <p>DC/19/1503/OUT Development Site Barrow Road Denham Suffolk Outline Planning Application (All matters reserved) - 1no. dwelling Refused</p> <p>DC/19/1643/HH 25 Bury Road Barrow IP29 5AE Householder Planning Application - Front porch Approved</p> <p>DC/19/1283/HH 1 Denham Hall Barrow Road Denham Bury St Edmunds Suffolk IP29 5EL Householder Planning Application - (i) single storey side extension (following removal of existing conservatory) (ii) raise existing screen wall Approved</p> <p>DC/19/1288/FUL Proposed Log Cabin Abbots Farm Barrow Road Denham Suffolk Planning Application - 1no. log cabin to be used for tourist accommodation and associated curtilage Refused</p>	
5452	<p>Correspondence</p> <p>09/09/19 West Suffolk Council Development Management Newsletter - Sept 2019 For information</p> <p>17/09/19 Local resident Speed signs Discussed under item 5441c revisit at next meeting</p> <p>19/09/19 In-House Technology Ltd High Definition CCTV No desire for CCTV in the village</p> <p>24/09/19 West Suffolk Council Affordable Housing Guide : Message sent on behalf of Cllr Sara Mildmay-White, Cabinet Member for Housing For information</p> <p>26/09/19 West Suffolk Council Adoption of the Forest Heath area Single Issue Review of Core Strategy Policy CS7 and Site Allocations Local Plan documents For information</p>	
5453	DATE OF NEXT MEETING	

	<p>Monday 4th November 2019, Committee Room, Barrow Village Hall at 7.15pm.</p> <p>The meeting was closed at 9:00pm</p>	
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Signed: (Chairman)

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