

BARROW cum DENHAM PARISH COUNCIL

MINUTES OF MEETING HELD IN BARROW VILLAGE HALL COMMITTEE ROOM ON MONDAY 4th November 2019

Present:

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| Cllr Cousins Cllr P Wesley Cllr M Howard Cllr Burton | Cllr R Ford Cllr Hudson, Cllr Pettitt | Cllr Kronbergs Cllr Wilcock Clerk in attendance: Kat Bowe |
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| | <p>c) Village Hall Parking No additional prices received yet. Agenda item for December meeting</p> <p>d) Hedges on Denham Lane The Parish Council had received reports of overgrown hedges on Denham Lane obstructing signs. Clerk to write to one resident, Cllr Wesley to contact the other resident.</p> | <p>JP</p> <p>Clerk PW</p> |
| 5460 | <p>Highways</p> <p>a) Response from highways re drainage outside the shop Cllr Soons received a response from Highways who suggested the gullies themselves were clear but the outfalls were slow running into the ponds due to silting levels at the outlet and water levels in the ponds themselves. Cllr Soon suggested speaking to Highway and requesting they share the cost of investigations into the problem. The Councillors supported this suggestion.</p> | Clerk |
| 5461 | <p>COUNTY COUNCIL REPORT</p> <p>The report will be available on the website. Within the report it stated that Barrow Primary School had received a Bronze Modeshift STARS Award which recognises schools which have demonstrated excellence in supporting cycling, walking and other sustainable travel. Clerk to write to the school to congratulate them.</p> | |
| 5462 | <p>Neighbourhood Plan</p> <p>Planning direct recommended AECOM, an organisation who can carry out the Housing Needs Assessment. AECOM have a framework agreement with Central Government to conduct these assessments. West Suffolk Council have been asked for lots of information by AECOM, providing they respond quickly the Housing Needs Assessment should be completed by January.</p> <p>The Housing Needs Assessment reflects targets from Central Government and into account issues such as employment prospects population growth etc. It is possible that the number of houses identified in the Housing Needs Assessment conducted by AECOM will differ slightly from West Suffolk Councils number due to the data sets or methods used.</p> <p>A Heritage Settlement assessment also needs to be completed to assess heritage sites as this may affect where sites would be allocated.</p> <p>The first community consultation is in the process of being compiled. It is based on the questionnaire used by Holbrook but modified for Barrow. It will be an online questionnaire but hard copies will be made available. It is preferable for questionnaires to be completed online as any paper copies will need to be manually input. Members of Barrow's Good Neighbours Scheme have offered to help distribute hard copies of the questionnaire.</p> <p>The Questionnaire should be online by Christmas and will be advertised in the Winter Newslink distributed in December.</p> <p>It was suggested a 'Special Edition' Newslink could be published in January to communicate progress with the residents.</p> <p>Timeline of key events:</p> | |

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| | <p>Questionnaire – January Housing Needs Assessment – January Results – March</p> <p>The Neighbourhood Plan is still in the first phase, which includes data gathering, call for sites etc. The second phase includes analysis of data and Planning Direct will make recommendations on sites. The third phase includes reporting the document is assessed by the UK Planning Inspectorate to ensure it has been a fair and reasonable process. A local referendum will then follow. This should be at some point in 2020.</p> | |
| 5463 | <p>West Suffolk Council Strategic Housing and Economic Land Availability Assessment (SHELAA)</p> <p><i>a) West Suffolk Council Strategic Housing and Economic Land Availability Assessment (SHELAA) 2019 Stakeholder consultation</i></p> <p>The Parish Council have been asked to provide views on the factual information submitted within the draft SHELAA. This document shows a potential for almost 800 houses for Barrow. It was stated that despite having a Neighbourhood Plan in progress, West Suffolk Council will not slow down. It was agreed that the settlements coming together (Barrow and Denham) would do nothing for the character of each of the villages. It was suggested that the land near the school which is currently red (deferred housing) could potentially turn blue (included housing) since it had previously been shortlisted in Rural Vision 2031. WS226, WS225 and WS229 do not adjoin the settlement boundary on paper however WS229 does join the school. It was agreed that the Parish Council would not suggest that these sites are reclassified from deferred housing to included housing.</p> <p>It was suggested that WS013 might be too close to a scheduled ancient monument– the moat and fish ponds.</p> <p>Questions were raised over why WS009 is included.</p> <p>Questions were raised about the timing of any new developments, Barrow has already exceeded its Rural Vision 2031 targets so in theory, no other sites should be considered until after 2031.</p> <p>Cllr Howard had spoken to Planning direct and was advised the worst response is to do nothing.</p> <p>It was agreed that Cllr Howard would draft a response taking into account the discussions in this meeting. An additional meeting will be called on 20th November to discuss and agree the response. Cllr Howard will circulate the draft letter prior to the meeting on 20th.</p> <p><i>b) West Suffolk Local Plan: 2019 sustainable settlements review</i> It was agreed that the information was factually correct and no changes were needed.</p> | MH |
| 5464 | <p>Suffolk Minerals & Waste Local Plan Modifications Consultation</p> <p>No comment to make</p> | |

| 5465 | BOROUGH COUNCIL REPORT Cllr Houlder reported that it was quiet at the Council as it goes into election overdrive. He stated that the land at Church Lane could provide the opportunity for amenities and voiced concerns over the schools expansions plans as it is for classrooms only and no additional amenities. He expects land agents and landowners to fight the classification. West Suffolk Council currently have a six year land supply so none would need to be bought forward early at this stage. He agreed that it is important for everyone to have their view, Barrow should expect more housing but residents might get a say in style and type of houses. Cllr Howard confirmed he had been approached by a landowner whose land is currently deferred, he stated he would answer generic questions but would not enter into discussions regarding specific pieces of land. | | | | | | | | | | | | | | | | | |
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| 5466 | Remembrance Sunday It was agreed that Cllr Ford and Cllr Kronbergs would lay the wreaths. Cllr Hudson agreed to help with traffic control. | | | | | | | | | | | | | | | | | |
| 5467 | Newslink It was suggested that Newslink accepted advertising from 2020. 16 squares (same size) cost of £10 per edition but must sign up for the whole year to reduce administration involved. Initially this will be advertised in the Winter edition of Newslink for Barrow and Denham businesses only. New content was also discussed, including a meet your councillor section or key people in the community. It was agreed that the quality of paper would be improved throughout the publication. Clerk to obtain quotes for this. A budget of approximately £100 was agreed for the increase in cost this was proposed by Cllr Howard and seconded by Cllr Pettitt. | Clerk | | | | | | | | | | | | | | | | |
| 5468 | Complaints procedure and disciplinary & grievance policies All three policies were approved. These were proposed by Cllr Kronbergs and seconded by Cllr Wilcock with all councillors in agreement. | | | | | | | | | | | | | | | | | |
| 5469 | Barrow Minor Charities – New Trustee Cllr Pettitt agreed to become a trustee for Barrow Minor Charities | | | | | | | | | | | | | | | | | |
| 5470 | Financial Matters a) To receive the councils current financial statement Adoption of the Accounts was proposed by Cllr Wilcock seconded by Cllr Hudson, with all Councillors in agreement. b) To confirm payments PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 4 th November 2019 <div>2018/2019 Accounts EXPENDITURE<table><tr><th>Cheque No.</th><th>Payee</th><th>Amount</th><th>Notes</th></tr><tr><td>BACS</td><td>R H Landscapes</td><td>£840.00</td><td>Grass cutting 2/10/2019 and 18/10/2019</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table></div> | Cheque No. | Payee | Amount | Notes | BACS | R H Landscapes | £840.00 | Grass cutting 2/10/2019 and 18/10/2019 | | | | | | | | | |
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| | <p>The payments were proposed by Cllr Hudson and seconded by Cllr Wesley with all Councillors in agreement.</p> <p>c. Other invoices: McGregor Services £470 Hammond Ford £288</p> <p>The payments were proposed by Cllr Burton and seconded by Cllr Wesley with all Councillors in agreement.</p> <p>a) To approve the budget Clerk to ask RFO why maintenance for the Greens has decreased. The Council currently has reserves on £105k minus the rest of the years expenditure. Cllr Howard questioned the amount of reserves. It was agreed that reserves are necessary for unexpected expenditure but the Council could consider some large expenditure items (agenda for December).</p> <p>b) To agree the Precept for 2020/21 Cllr Pearson, despite not being at the meeting has confirmed he would support an increase as the precept had been frozen for a number of years. All councillors agreed to a modest increase of 2%. This was proposed by Cllr Howard and seconded by Cllr Ford.</p> <p>c) To confirm Gabby Hammond as Responsible Financial Officer Gabby Hammond was approved as RFO. This was proposed by Cllr Pettitt and seconded by Cllr Hudson with all councillors in agreement.</p> | |
| 5471 | <p>PLANNING DC/19/2100/HH 7 Abbots Close Denham IP29 5EN Householder Planning Application - (i) 1no garage with office above and rear conservatory (following demolition of existing utility room and rear extension) (ii) 1no. shed (iii) drop kerb and vehicular access (retrospective)</p> <p>The Parish Council object to this application due to planning policy DM24. This is over development and would adversely affect the residential amenity of the occupants of nearby properties due to the additional access.</p> | Clerk |
| 5472 | <p>To note the following planning determinations None</p> | |
| 5473 | <p>Correspondence 08.10.19 Karen Soons Burthorpe Green Road Repairs For information</p> <p>08.10.19 West Suffolk Bin Day Changes update For information</p> <p>15.10.19 Power for People Council motion request re national community energy campaign For Information</p> | |

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| | <p>23.10.19 Cheveley Parish Council Fighting unwanted development in our villages Cllr Howard to draft a response.</p> <p>24.10.19 Archaeological Solutions Archaeological services For information</p> <p>30.10.19 West Suffolk Suffolk Fly Tipping Campaign Add to website</p> | |
| 5474 | <p>DATE OF NEXT MEETING Monday 2nd December 2019, Committee Room, Barrow Village Hall at 7.15pm.</p> <p>NB. Extra meeting 20th November 2019 to finalise response to the SHELAA consultation.</p> <p>The meeting was closed at 9:30pm</p> | |

Signed: (Chairman)

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