

BARROW cum DENHAM PARISH COUNCIL

MINUTES OF MEETING HELD VIRTUALLY VIA ZOOM ON MONDAY 2nd November 2020

Present:

Cllr Pearson Cllr M Howard Cllr Cousins Cllr Pettitt	Cllr Holmes Cllr Wesley Cllr Kronbergs	Cllr Ford Cllr Hudson Clerk in attendance: Kat Bowe
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Minute Ref		Action
5665	APOLOGIES FOR ABSENCE Cllr Kronbergs (after the vote)	
5666	DECLARATIONS OF INTEREST AND DISPENSATIONS None	
5667	PUBLIC FORUM All present applicants for the two vacancies were given the chance to speak. No other members of the public present raised anything with the Parish Council.	
5668	Councillor Vacancy 1 The Parish Council received seven applications from: Trevor Bragg Richard Brown David Morgan Will Stanton Ralph Rawlings Rosemary Varley Gus Zapata The Chairman confirmed that votes must be done as a show of hands. All applications were circulated prior to the meeting to all Councillors. With a total of eight votes, Trevor Bragg was voted on to the Parish Council and filled vacancy 1.	
5669	Councillor Vacancy 2 The second vote took place and with a total of six votes, Ralph Rawlings was voted on to the Parish Council and filled vacancy 2. The Chairman thanked all the applicants.	
5670	COUNTY COUNCIL REPORT Councillor Soons provided an update on the water leak at Sharpes Hill. Anglian Water are putting in trace wires to try to find the source of the leak.	

	<p>Adopt East has been launched, a regional adoption agency which will help to find children their forever home.</p> <p>Test and trace support payments are being made to families on low incomes if they are told they must self isolate.</p> <p>Cllr Soons has made enquiries about changing the use of the S106 monies from Woodland Rise and confirmed it is possible to change the use but there are hoops to jump through.</p> <p>The Clerk was asked to provide the Highways report number for the issue with the drain on the Green and photos of the flooded footpath near the Doctor's Surgery.</p>	
5671	<p>To receive the Community Police Report</p> <p>The police report confirmed that Fireworks and most remembrance services would not be going ahead this year due to COVID-19.</p> <p>The report reminds people how to contact the police, either by 999 or 101.</p> <p>The Parish Council were asked if an individual would consider becoming a message cascader, there were no volunteers.</p> <p>The report reminded people to wear a face covering, wash hands and remember to social distance.</p>	
5572	<p>Minutes of the last meeting</p> <p>Having been previously circulated, the Minutes of the meeting held on Monday 5th October 2020, were proposed by Cllr Holmes and seconded by Cllr Cousins with all Councillors in agreement.</p>	
5673	<p>COVID-19</p> <p>a) Barrow Good Neighbours</p> <p>COVID-19 is back in the spotlight again. It was agreed to provide a maximum of £1,000 to the Barrow Good Neighbours scheme. £500 as a donation, the further £500 would be a loan if it is needed. This money would be used as a slush fund for shopping expenses for volunteers. Cllr Pearson to speak to Barrow Good Neighbours directly. Cllr Pearson will also make a Social Media post to confirm the volunteer scheme is still running. Clerk to ring all those who have received help from the scheme in the past to see if help is needed this time round. Clerk will also contact all volunteers to establish if they are still able to volunteer.</p> <p>Cllr Howard proposed a freeze on burial fees during the second lockdown. This was seconded by Cllr Wesley.</p> <p>b) Christmas</p> <p>The Parish Council have received communication from the new Priest regarding Christmas, suggesting that Christmas lunches could be provided for those on their own. It was agreed this is something that could be discussed with Barrow Good Neighbours.</p>	Clerk

	<p>Earlier in the year, the Clerk received correspondence from a parishioner requesting village Christmas lights. An amount of £250 was agreed for the purchase of some Christmas lights. This was proposed by Cllr Pettitt and seconded by Cllr Wesley. Cllr Wesley to find out about installation, the clerk to research lights.</p> <p>It was agreed the lights would be on from 4pm to 10pm every evening.</p>	
5674	<p>2 Stoney Lane</p> <p>The Parish Council were asked for their opinion on moving the house to make it financially viable to build. The proposal in its current form would require foundations to be piled which would be very costly. The change would put the house outside the village envelope. The Parish Council have previously objected to an application for 5 houses next to this plot and objected to the original planning application for this house. At present, the Parish Council cannot approve this change.</p>	
5675	<p>Village Infrastructure</p> <p>a) Sharpes Hill Water Leak Significant work needs to be done to solve the leak. Anglican Water are working on it.</p> <p>b) Notice board The new notice board should fit on the existing posts. Cllr Pearson, Cllr Ford and Cllr Howard to help install the new notice board.</p> <p>c) Denham Castle Sign The sign is badly rusted and is being damaged by water. Clerk to liaise with a resident about getting it repaired.</p> <p>d) No Dog Area A volunteer has asked if they can do some repairs to the no dog area next to the pond at a cost of £120 for materials. This was not approved.</p>	<p>JP</p> <p>Clerk</p>
5676	<p>Solar lights and notice board at the Church</p> <p>Revd. Lynda has asked if a notice board can be installed at the entrance of the church. It was agreed that the displaced Parish Council notice board would be offered to the church. The Parish Council have no objections to solar lights being used to light the edge of the path.</p>	
5677	<p>The Village Green – risk assessment</p> <p>A risk assessment has been completed for the driveway conversion. Clerk to forward risk assessment to the insurance company. If they have no issues with it the matter will be closed.</p>	Clerk
5678	<p>Fishing Regulations</p> <p>All previous amendments have been made. Cllr Ford to liaise with Cllr Pearson to amend the signs. Clerk to produce an A5 folded booklet for the permit. The permit will be announced to the village via the next edition of Newslink. Risk assessment to be completed.</p>	Clerk

5679	<p>Neighbourhood Plan</p> <p>a. Draft report on consultation results It was agreed that the reports would be discussed at a separate meeting.</p> <p>375 responses were received. This is considered a good response and well above the minimum for the planning inspectorate. The draft report has been reviewed by Cllr Kronbergs. Cllr Howard to liaise with Clerk to audit the results.</p> <p>b. Draft design code These are subject for review. The document could be useful to ensure appropriate designs. This will be a second agenda point on the extra meeting.</p> <p>ACOM are the authors of the document and may or may not incorporate the suggestions made by the Parish Council.</p> <p>c. Newts The Parish Council have received nine reports of great crested newts. Two reports were provided verbally as they do not want to be linked to the sightings. The anonymous reports cannot be accepted by can be noted.</p> <p>d. Housing need & housing requirement Discussions with West Suffolk Council continue. WSC have invited the Parish Council to a Zoom meeting to discuss.</p> <p>e. Call for sites. First draft, sketch map and table produced. Nothing to do at present.</p> <p>Agenda items for extra meeting to include</p> <ol style="list-style-type: none"> 1. Questionnaire report 2. Design Code 3. Housing requirement 	
5680	<p>WSC SHELA</p> <p>Clerk has put posters up at the shop, on the notice boards and on the Website. It was decided to add this as an agenda item to the extra meeting to discuss response to the consultation.</p>	
5681	<p>Government white paper – Planning for the Future – NALC</p> <p>The Parish Councils response was sent and acknowledgement from NALC has been received.</p>	
5682	<p>Carpark Brittons Road, Barrow, Bury St Edmunds IP29 5AF</p> <p>The Parish Council have been approached by a company seeking to purchase Brittons Road Carpark. Clerk to invite a representative to the December meeting. Parish Council to investigate registering the land.</p>	
5683	<p>Remembrance Sunday</p> <p>As far as the Parish Council are aware this event will be cancelled. Cllr Pearson will lay a wreath on Sunday.</p>	

5684	DISTRICT COUNCIL REPORT None																									
5685	Financial Matters a) To receive the council's current financial statement Adoption of the Accounts were proposed by Cllr Howard seconded by Cllr Hudson with all Councillors in agreement. b) To confirm payments PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 2ND NOVEMBER 2020 <table><tr><td colspan="4">2020/2021 Accounts</td></tr><tr><td colspan="4">EXPENDITURE</td></tr><tr><td>Cheque No.</td><td>Payee</td><td>Amount</td><td>Notes</td></tr><tr><td>BACS</td><td>McGregor Services</td><td>£768.00</td><td>Grass cutting for September</td></tr><tr><td>BACS</td><td>RH Landscapes</td><td>£708.00</td><td>Grass cutting August and September</td></tr><tr><td>BACS</td><td>Kat Bowe</td><td>£171.99</td><td>Expenses</td></tr></table> McGregor Services £774.00 Hammond Ford £306.00 The payments were proposed by Cllr Cousins and seconded by Cllr Wesley with all in agreement. c) Bank Signatories Cllr Hudson and Cllr Cousins agreed to be added as signatories to the bank account. d) New Printer for Clerk An amount of £100 was agreed for the clerk to purchase a new printer as the existing printer is very temperamental. e) To approve budget This will be an agenda item for the December meeting. f) To agree precept for 2021/22 This has not yet been received, will be an agenda item for the December meeting. g) To confirm Gabby Hammond as Responsible Financial Officer This was proposed by Cllr Pettitt and seconded by Cllr Cousins.	2020/2021 Accounts				EXPENDITURE				Cheque No.	Payee	Amount	Notes	BACS	McGregor Services	£768.00	Grass cutting for September	BACS	RH Landscapes	£708.00	Grass cutting August and September	BACS	Kat Bowe	£171.99	Expenses	
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5686	PLANNING None																									
5687	To note the following planning determinations None																									
5688	Correspondence 01/10/20 West Suffolk Council West Suffolk Local Plan Issues and Options consultation - virtual workshop invitation																									

	For information	
06/10/20	Local Resident	The Green
	For information	
06/10/20	Karen Soons Report a public right of way issue or highway defect - Suffolk County Council	
	For information	
08/10/20	West Suffolk Council	Parish and Town Forum - 04
	November 2020 Invitation	
	For information	
12/10/20	West Suffolk Council	West Suffolk Local Plan Issues and Options 2020]
	West Suffolk Local Plan (Regulation 18) Issues and Options October 2020 - Invitation to Join	
	For information	
16/10/20	SALC Remembrance Sunday guidance	
	For information	
18/10/20	Ramblers	Footpath going through the new Hopkins site
	Clerk to keep an eye on the footpath	
19/10/20	Residents Association of Melton Park	Duplicate Planning Applications from Hopkins Homes
	For information	
19/10/20	Neighbourhood Watch Coordinator	Neighbourhood Watch Scheme
	Cllr Pettitt to discuss with someone on Papeley Meadow	
20/10/20	SALC Community Champions	
	For information	
21/10/20	Local resident	Sharpes Hill, Barrow
	For information	
22/10/20	Local resident	Stoney Lane Allotments
	Cllr Wesley to arrange for IBC for water	
22/10/20	SALC NEW EVENT - A conversation about anti-social behaviour	
	For information	
27/10/20	SALC INVITATION to all local council representatives – from Suffolk Community Foundation	
	For information	
October	SALC E-Bulletins	
	For information	

5689	DATE OF NEXT MEETING Monday 7 th December 2020, virtual meeting via Zoom at 7.15pm. The meeting was closed at 9:18pm	
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Signed: (Chairman) date.....