

# BARROW cum DENHAM PARISH COUNCIL

## MINUTES OF MEETING HELD IN BARROW VILLAGE HALL ON MONDAY 17<sup>th</sup> May 2021

**Present:**

Cllr Pearson Cllr Cousins Cllr Bragg	Cllr Holmes Cllr Wesley Cllr Rawlings	Cllr Kronbergs Cllr Ford Cllr Hudson  Clerk in attendance: Kat Bowe
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Minute Ref	Action	Action
<b>5800</b>	<p><b>Election of Chairman</b>                      The meeting was opened by the vice chairman Cllr Cousins. Cllr Ford proposed Cllr Pearson as the Chairman, this was seconded by Cllr Hudson with all Councillors in agreement.</p> <p>Cllr Pearson signed the acceptance of office.</p>	
<b>5801</b>	<p><b>Election of Vice Chairman</b>                      Cllr Cousins confirmed he was standing down as vice chairman Cllr Ford proposed Cllr Kronbergs as Vice Chairman, this was seconded by Cllr Hudson will all Councillors in agreement.</p>	
<b>5802</b>	<p><b>APOLOGIES FOR ABSENCE</b>                      Cllr Pettitt</p>	
<b>5803</b>	<p><b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>                      Cllr Ford declared an interested in agenda item 21, planning application DC/21/0646/FUL. Cllr Pearson confirmed he would not need to leave the meeting but asked he refrained from joining in on any discussions regarding the planning application.</p>	
<b>5804</b>	<p><b>PUBLIC FORUM</b>                      There were no members of the public present.</p>	
<b>5805</b>	<p><b>Resignation of Cllr Howard / Councillor Vacancy</b>                      The resignation of Cllr Howard was formally accepted. This was proposed by Cllr Hudson and seconded by Cllr Holmes.</p> <p>Cllr Pearson expressed his thanks to Cllr Howard for the enormous amount of work he has done on the NHP and confirmed he would write to him to formally thank him.</p> <p>The Parish Council now has a single vacancy. The Clerk will inform democratic services at West Suffolk Council.</p>	<b>Clerk</b>

5806	<b>Appointment of Officers and Sub-Committees</b>		
		2020/21	2021/22
	Tree Officer	Mr P Wesley	Mr P Wesley
	Police Representative	Mr R Ford	Mr R Ford Mr R Rawlings
	SALC Representative	Mr Z Kronbergs	Mr Z Kronbergs
	Footpaths Officer	Mr J Bainbridge	Mr J Bainbridge
	Charity Representatives	Ms. J Pettitt Ms. A Hudson	Ms. J Pettitt (TBC) Ms. A Hudson
	Planning sub group	Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr M Wilcock Mr M Howard	Mr J Pearson Ms A Hudson Mr Z Kronbergs Mr D Holmes Mr R Ford Mr D Cousins
	S106 Subcommittee	None	Mr J Pearson Mr D Cousins Mr R Rawlings Mr F Ford
Neighbourhood Plan	Mr M Howard Mr Z Kronbergs	Mr Z Kronbergs Mr R Ford Mr R Rawlings Ms A Hudson	
5807	<p><b>Risk Assessment for Face-to-Face meetings</b>  The Risk Assessment was circulated prior to the meeting. The risk assessment was approved. This was proposed by Cllr Kronbergs and seconded by Cllr Hudson.</p>		
5808	<p><b>Statement from CPC Planning Consultants re Planning Proposal at Three Horseshoes Pub to be read out by the Chairman.</b>  See appendix 1 for a copy of the statement read out by Cllr Pearson.</p>		
5809	<p><b>COUNTY COUNCIL REPORT</b>  Cllr Soons stated that a number of residents have spoken to her about the proposed planning application at the Three Horseshoes Pub. She has encouraged them to log their objections on the planning portal.</p> <p>Cllr Soons was pleased to be re-elected and confirmed a 43% turnout for the local election.</p> <p>The County Council remains unchanged but there is likely to be a reshuffle.</p> <p>The May report has been sent to The Parish Council. The key items include lateral flow home testing kits are now available in many libraries and pharmacies across Suffolk. There are still testing centres in Bury, Haverhill,</p>		

	<p>Newmarket and Mildenhall and tests can be ordered easily online. 99% of primary aged children received their preferred primary school place.</p> <p>There is no news on the drainage issues within the parish or clearing the outfall pipe to the pond.</p> <p>The Clerk confirmed that the drains near the doctor's surgery have been jetted but it had not made a difference. Cllr Soon stated that when the road is up for resurfacing, she is hopefully a lip will be put in to separate the road and the driveways affected. This should help the surface water problem. There is no date for the road to be resurfaced.</p> <p>Cllr Pearson asked if gullies can be emptied rather than jetted. Cllr Soons to enquire.</p> <p>The signpost near the shop needs a new post. Cllr Soons stated that this would be costly and asked if the Parish Council would consider co-funding the new post. Cllr Soons has a small budget for Highways and funding the post would take the money away from safety improvements. Clerk to email Cllr Soons.</p>	<b>Clerk</b>
5810	<p><b>DISTRICT COUNCIL REPORT</b></p> <p>Nothing much to report. The District Council are having a full council meeting via Zoom this week but due to the change of legislation, they will be holding a second meeting face to face with fewer Councillors to confirm decisions made. There may be some changes to committees and officers in the coming weeks. The District Council are waiting to see the extent of the damage COVID has done to their finances.</p> <p>Cllr Houlder has a new locality budget to spend and would be happy to contribute towards the post for the sign.</p> <p>Cllr Houlder was asked his opinion on the Three Horseshoes planning application. He confirmed that being on the Development Control Committee meant he had to be careful of what he says. He raised questions over future viability of the pub if the beer garden is developed and the car park is changed. He is going to seek clarification about whether he can vote. If he is not allowed to vote he will still put across the views of the Parish council and local residents. Cllr Houlder fears the asset could be lost if the houses are built and does not think the Council will be keen on it.</p>	
5811	<p><b>To receive the Community Police Report</b></p> <p>Cllr Rawlings reported on the crime figures. During March there were 10 reported crimes in the Parish, eight violent, one criminal/arson and one public order offence. There were three near Burthorpe, three near Johnson Road and four in Denham.</p> <p>Cllr Rawlings has exchanged emails with the new Community Engagement Officer and hopes to arrange a face-to-face meeting. Cllr Ford will be copied into emails in the future.</p> <p>One message was cascaded this month, about seizing dogs in the Ipswich area.</p>	

	Cllr Rawlings to analyse crime figures further to look for trends.	<b>RR</b>
<b>5812</b>	<p><b>Minutes of the last meeting</b></p> <p>The minutes from the Parish Council meeting on 12<sup>th</sup> April 2021 we circulated prior to the meeting. Councillor Kronbergs requested minute ref 5734 was reworded to 'Cllr Kronbergs declared a potential interest in agenda item 24 – Farthing Cottage as the applicant is a near neighbour and friend.' This amendment was agreed. The minutes were proposed by Cllr Wesley and seconded by Cllr Ford with all Councillors in agreement.</p>	
<b>5813</b>	<p><b>Highways</b></p> <p>The Parish Council received an email confirming that work of Colethorpe Lane was being scheduled but no fixed date was provided. There is a new drainage budget to be spent on small drainage issues. The Parish Council are hopeful that some of the issues in Barrow will benefit from this new funding.</p> <p>The footpath through the Woodland Rise development is to be closed temporarily to be resurfaced. It has not been closed as yet but the developers have a six month window to complete this work. Clerk to contact developer for time scale.</p> <p>The pothole in the entrance of the village car park has reappeared. Due to the proximity to the highway it is Highways responsibility to fix it. Clerk to report to Highways on the online reporting tool.</p>	<b>Clerk</b>
<b>5814</b>	<p><b>Village Infrastructure</b></p> <p>a) VAS for Colethorpe Lane</p> <p>The original request for a share of the 40mph Highways owned VAS was made in September 2019. To date a post has been installed. The Clerk has chased and will continue to chase Highways requesting for the VAS to be deployed to Barrow.</p> <p>b) Quiet Lanes</p> <p>It was agreed to progress with the Denham Lane quiet lane. The Parish Council will consider Brockley Lane once Denham Lane has been completed. Clerk to progress.</p> <p>c) Footpath between Watson Way and Ley Road</p> <p>The Parish Council have received a quote of £1,120 for the footpath. It was decided that in the short term the Parish Council would install some matting. A cost of £300 was agreed for this. This was proposed by Cllr Kronbergs and seconded by Cllr Cousins.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>JP/Clerk</b></p>
<b>5815</b>	<p><b>Town Estate Room</b></p> <p>A resident's request to become a trustee has been declined. It was decided the Parish Council would approach the current trustees and ask to become a trustee. If this request is declined the Parish Council will contact the planners re. change of use and write to the Charity Commission raising concerns. Cllr Pearson to write to the current chair of trustees.</p>	<b>JP</b>

5816	<p><b>Section 106 monies</b> A new committee has been set up see minute re 5806 to consider what to spend the S106 money on. This committee will not have decision making powers. All decisions will be made at a full Parish Council meeting.</p>																									
5817	<p><b>ECO Church</b> Cllr Kronbergs attended a meeting with Rev Sebbage and Suffolk Wildlife Trust on 23<sup>rd</sup> April. Cllr Kronbergs recommended the Parish Council support the Eco Church project. The project would mean the frequency of mowing would change to twice a year with cuttings being removed. Clerk to speak to contractor about change of contract. There would be a network of small paths mowed more regularly. The plan is to involve local children in the project. There will be a deadwood pile to encourage small mammals and insects and the hedge would be allowed to go further into the churchyard and taller to help encourage wildlife. The hedge would be cut every two years.</p> <p>Denham Church have now achieved a Bronze Eco award and have been in touch with the contractors and managed to achieve a neutral cost for the contact change.</p> <p>It was agreed to progress with this project. It was proposed by Cllr Hudson and seconded by Cllr Kronbergs.</p> <p>Rev Sebbage is planning to hold a pets service in the churchyard in July. All councillors agreed this could go ahead.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>																								
5818	<p><b>Neighbourhood Plan</b> A new steering group has been formed see minute ref 5806. The Parish Council plan to move forward with the NHP with new Cllrs involved. The Clerk confirmed she is in the process of returning the unspent grant money as per the conditions. Cllr Kronbergs stated that the Parish Council need to confirm who is doing the site selection process. It was agreed the AECOM would do this. They have secured funding to do it. This was proposed by Cllr Holmes and seconded by Cllr Rawlings.</p> <p>Prior to site selection policies will need to be drawn up. Cllr Kronbergs to chase Planning Direct for the draft policies.</p>																									
5819	<p><b>Financial Matters</b></p> <p><b>a) To receive the council's current financial statement</b> Adoption of the Accounts were proposed by Cllr Wesley seconded by Cllr Cousins with all Councillors in agreement.</p> <p><b>b) To confirm payments</b></p> <p><b>PAYMENTS TO BE PRESENTED AT PARISH COUNCIL MEETING 17<sup>th</sup> May 2021</b></p> <table border="1" data-bbox="256 1872 1182 2056"> <thead> <tr> <th colspan="4">2021/2022 Accounts</th> </tr> <tr> <th colspan="4">EXPENDITURE</th> </tr> <tr> <th>Cheque No.</th> <th>Payee</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Verse</td> <td>£260.00</td> <td>Newslink printing</td> </tr> <tr> <td>BACS</td> <td>K Bowe</td> <td>£272.89</td> <td>Various expenses</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021/2022 Accounts				EXPENDITURE				Cheque No.	Payee	Amount	Notes	BACS	Verse	£260.00	Newslink printing	BACS	K Bowe	£272.89	Various expenses					<p><b>Clerk</b></p>
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	<p><b>Other invoices:</b> Invoice from Hammond Ford £439.99</p> <p>Payments were proposed by Cllr Wesley seconded by Cllr Hudson with all Councillors in agreement.</p> <p>c) Approval of Annual Financial Accounts to 31<sup>st</sup> March 2021 The accounts were circulated and approved subject to the correction of an incorrect date, these were proposed by Cllr Kronbergs and seconded by Cllr Hudson with all councillors in agreement.</p> <p>d) Approve Section 1 of the Annual Return - The Annual Governance Statement This was circulated and approved, this was proposed by Cllr Rawlings Seconded by Cllr Wesley with all councillors in agreement.</p> <p>e) Approve Section 2 of the Annual Return - The Accounting Statements This was circulated and approved, it was proposed by Cllr Kronbergs and seconded by Cllr Wesley with all councillors in agreement.</p> <p>f) Grant Request - West Suffolk Wolves Basketball The request was declined as the Parish Council policy states grants given must be for the benefit of the Parish.</p> <p>g) Fees for Cemetery It was agreed to increase the cemetery fees by 10% to the nearest whole pounds. This was proposed by Cllr Cousins and seconded by Cllr Wesley</p> <p>h) Rents for allotments The allotment fees were increased to £30 full plot, £20 half plot and £15 quarter plot. This was proposed by Cllr Cousins and seconded by Cllr Wesley.</p>	
5820	<p><b>PLANNING</b> DC/21/0646/FUL Plot 1 Land At Three Horseshoes The Street Barrow Suffolk Planning application - two dwellings with associated landscaping</p> <p>The Parish Council agreed to object to this planning application. There are significant concerns that if this planning application is approved it will damage the future viability of the pub which is very well used, leading to the loss of the pub which is seen as a vital community asset. The Parish Council are concerned about the noise complaints which could restrict future opening hours and events at the pub. Barrow is a Key Service Centre and needs to retain the pub for the growing community. The Parish Council note that the letter from Public Health raises similar concerns.</p> <p>The Parish Council also wish to object due to the application contravening planning policy DM24. The proposal is not in keeping with the surrounding properties either in size, appearance, and amount of outdoor space.</p>	
5821	<p><b>To note the following planning determinations</b> DC/20/2192/HH 3 Hudson Way Barrow IP29 5DS Householder planning application - detached car port Approved</p>	

	DC/21/0309/HH Farthing Cottage 39 The Green Barrow IP29 5AA Householder planning application - Single storey rear extension      Approved	
<b>5822</b>	<b>DATE OF NEXT MEETING</b> Monday 7 <sup>th</sup> June at 7:15pm in Barrow Village Hall The meeting was closed at 9:15pm	

Signed: ..... (Chairman) date.....



## Appendix 1

Good evening Members and thank you Chair for reading this deputation aloud. Please accept my apologies for not attending this meeting in person.

I am here presenting Cordage 33 Limited. The applicant respective of the application to erect two new dwellings on the land adjacent to The Three Horseshoes. Each dwelling will be provided with two car parking spaces, in line with the Council's standards.

The proposed development will not adversely affect the economic viability of the public house. Indeed, the capital receipt raised from the sale of the development plot will be directly reinvested in the public house, further bolstering future viability. Moreover, it is likely that the occupants of the proposed dwellings would be patrons of the public house, bolstering its viability and ensuring a strong customer base for the future. The proposals see 14 spaces retained for parking, and the car park will be better configured. The proposals see a generous beer garden retained.

We note the strength of feeling locally regarding the loss of beer garden to the Three Horseshoes and would reaffirm that the public house operators are fully supportive of the proposals, and that the public house retains a large beer garden.

The land within the site is considered to make a very minor contribution to the heritage significance of the public house, and therefore, the proposals are anticipated to result in very minor harm to the heritage significance of The Three Horseshoes which might be considered to be a non-designated heritage asset of very modest value, via a change in setting, this is however balanced against the minor benefit incurred through enhancements to the public house viability (by way of reconfiguring the car park and financial reinvestment into the pub).

The positioning of the two new dwellings has been carefully considered in order to minimise impacts such as overlooking or overshadowing, window placement and separation distances to ensure that residential amenity is preserved for existing neighbours and future occupiers.

The trees/hedges to be removed to facilitate development are relatively small in size and their loss is unlikely to have any significant implications beyond the immediate vicinity of the site. The Applicant is committed to a program of sensitive native replanting to mitigate the removal of existing trees.

I trust that Members will be able to formally support this development.