

# BARROW cum DENHAM PARISH COUNCIL

## MINUTES OF MEETING HELD IN BARROW VILLAGE HALL ON TUESDAY 6<sup>th</sup> July 2021

**Present:**

Cllr Pearson Cllr Rawlings Cllr Bragg	Cllr Holmes Cllr Kronbergs Cllr Wesley	Cllr Ford Cllr Pettitt Cllr Cousins  Clerk in attendance: Kat Bowe
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Minute Ref		Action
5847	<b>APOLOGIES FOR ABSENCE</b> Apologies from Cllr Hudson.	
5848	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b> Cllr Ford declared in interest in agenda item 21, planning application DC/21/0646/FUL	
5849	<p><b>PUBLIC FORUM</b> There was three members of the public present.</p> <p>A member of the public addressed the Parish Council after previous email correspondence. He raised concerns over Royal Mail. The post box in the middle of The Green was removed when a telegraph pole was replaced, the post box was never returned. The resident is currently making a half hour round trip to post letters. The Parish Council was asked to apply some pressure to Royal Mail and contact the MP as Royal Mail have a duty to provide a service. Cllr Bragg confirmed that he had been in regular contact with Royal Mail. A new post box has been ordered and delivered and will be installed opposite number 44 the Green. This should be done in the next three months.</p> <p>An additional concern was also raised about the condition of the pavement between the new developments and the village, specifically outside the doctor's surgery where people have to walk on the road. The two drains along Barrow Hill are not at the lowest point and the kerb for the footway is too high. Cllr Pearson confirmed that this was a known issue and the Parish Council have been ushing for a resolution. The Parish Council have asked for addition drains and resurfacing, Highways have received a significant amount of money from S106 monies.</p> <p>A second member of the public (a representative from Pigeon) addressed the council. He presented information about the landscape and heritage of the village which he thought could be of use in the NHP and was happy to provide further information if the Parish Council were interested. He explained that the village sits on a plateaux and slopes away. Future development should be considered on the plateaux. The village has a lot of heritage to the North</p>	

	including a scheduled ancient monument and several listed buildings and some in the west and centre. When asked why he was addressing the Parish council he stated that the information might be of use for the NHP as he was aware of where the Parish Council is with the NHP. He also stated he would like the opportunity to talk through some details (an agenda item for a future meeting).	
<b>5850</b>	<p><b>COUNTY COUNCIL REPORT</b></p> <p>Cllr Soons was unable to attend the meeting.</p> <p>The clerk had received some correspondence from Cllr Soons which was discussed.</p> <p>The Council no longer have a legal obligation to provide 30 mph repeater signs. Any that are looking faded are unlikely to be replaced.</p> <p>It was agreed that the Parish Council would contribute half of the cost to have the signpost near the shop fixed. A total of £750 was agreed. This was proposed by Cllr Ford and seconded by Cllr Pettitt.</p> <p>The clerk sent further photos of the path near the Doctor's Surgery; a Highways Engineer dismissed the issue claiming it is natural pooling of water. Clerk to send further photos.</p> <p>There will be some overnight roadworks on the A14 organised by Highways England. It is unclear whether this will impact traffic through the village.</p> <p>The VAS has been deployed in the 40mph part of Colethorpe Lane for the first time.</p>	<b>Clerk</b>
<b>5851</b>	<p><b>DISTRICT COUNCIL REPORT</b></p> <p>Cllr Houlder confirmed that the Barton Mills NHP has been ratified by the Council and suggested that the Parish Council have a look at it as Barton Mills is a similar sized village, it could provide some useful pointers.</p> <p>The Three Horseshoes Application has been resubmitted addressing some concerns raised.</p> <p>The works on the new HUB have been rescheduled.</p> <p>Cllr Houlder was asked why the grass was allowed to get so long, specifically outside Autumn Close. Cllr Houlder to speak to person in charge of grass cutting and request a schedule.</p>	
<b>5852</b>	<p><b>To receive the Community Police Report</b></p> <p>Cllr Rawlings gave the police report. See appendix 1 for details.</p> <p>Cllr Rawlings confirmed he will go back over the data since January and identify any trends or problem areas.</p> <p>Cllr Pearson stated he had spoken to the Weeping Willow about the parking situation, and they are being very proactive. Cllr Rawlings will also speak to them if the issue continues.</p>	<b>RR</b>

5853	<p><b>Minutes of the last meeting</b> The minutes from the Parish Council meeting on 7<sup>th</sup> June 2021 were circulated prior to the meeting. The minutes were proposed by Cllr Rawlings and seconded by Cllr Ford with all Councillors in agreement.</p>	
5854	<p><b>Highways</b> Covered under minute ref 5850.</p> <p>Cllr Pearson reiterated that the Parish Council are trying to secure funding for the footpath to be resurfaced.</p> <p>Cllr Rawling raised the issue of potholes. One was filled on Brittons Road, however they did not fill any others nearby at the same time. Cllr Rawlings to take some photos to send to Cllr Soons.</p>	
5855	<p><b>Village Infrastructure</b> a) VAS for Colethorpe Lane Discussed under minute ref 5850</p> <p>b) Pond dredging The clerk has approached five companies for quote and has only received one quote to date. Cllr Wesley to speak to Mile Contractors.</p> <p>c) Fishing permit and signs Cllr Pearson and Cllr Ford to liaise to get the signs installed. Once the signs are up permits will be available from the Post Office.</p> <p>There is a fallen branch at the back of the pond. Clerk to get quotes to have it removed.</p> <p>d) Painted Rocks It was decided that the Town Estate Room was on longer a suitable place for the rocks. Cllr Wesley suggested the flower beds outside the village hall. Cllr Pettitt to speak to a local firm about the work. A maximum amount of £500 was agreed to have the rocks set in concrete with a resin over the top to protect them. This was proposed by Cllr Ford and seconded by Cllr Wesley.</p> <p>e) Footpath cutting The Clerk received correspondence about two overgrown footpaths, both the land owners responsibility. Once has since been cut. Clerk to approach Farm manager about the second one.</p> <p>f) Pond opposite Three Horseshoes Pub The Clerk received a phone call complaining about the pond opposite the Three Horseshoes Pub. The pond was remodelled as requested by Highways to alleviate the drainage issues on The Street which worked well. The resident is struggling to get round the edge of the pond to cut the hedge. Cllr Pearson to assess the issue.</p> <p>g) Post box (centre/south of the village) This was covered under the public forum. A new post box should be installed outside number 44 on The Green within 3 months</p>	<p><b>PW</b></p> <p><b>JP/RF</b></p> <p><b>Clerk</b></p> <p><b>JenP</b></p> <p><b>Clerk</b></p> <p><b>JP</b></p>

	<p>h) Trees It was agreed to allow the hedging near the bottle back to continue growing to act as a screening.</p> <p>Cllr Wesley will remove a willow sapling which is currently growing around the birch tree at the pond.</p> <p>Cllr Wesley to remove the sycamore sapling growing around the yew tree on The Green</p> <p>i) Denham Castle sign The Clerk has spoken with Denham Estate about the sign and will offer some funding to have it repaired.</p>	<p><b>PW</b></p> <p><b>PW</b></p> <p><b>Clerk</b></p>
<b>5856</b>	<p><b>ASSET INSPECTION LIST</b> All areas have been allocated. Inspections to start from next week. Clerk to be informed so spreadsheet can be circulated.</p>	<b>JP</b>
<b>5857</b>	<p><b>TOWN ESTATE ROOM</b> Cllr Pearson sought some free legal advice and was told there is no compelling evidence to suggest the Parish council/community have an interest in the building. Should the Parish Council spend funds on legal fees there could be a claim for misuse of public funds. The trustees have spent over £5,000 on legal fees.</p> <p>The trustees make the decisions and have made this decision to try to make the building viable. There is currently a repair bill for £16k for exterior works.</p> <p>It was proposed by Cllr Kronbergs and seconded by Cllr Cousins that going forward the Parish Council works with the trustees. Clerk to invite the trustees to the September meeting.</p>	<b>Clerk</b>
<b>5858</b>	<p><b>SUB COMMITTEES</b> It was agreed that both the NHP sub committee and the S106 sub committee need working parties to gather information to take to sub committee meetings. Cllr Rawlings and Cllr Ford will form a working party for the S106 sub committee. Clerk confirmed she would attend as many sub committee meetings as possible. NHP sub committee to be discussed under NHP agenda item.</p>	<b>Clerk</b>
<b>5859</b>	<p><b>EMAIL ADDRESSES</b> Cllr Pearson asked the Clerk to provide Parish Council email addresses for all Parish Councillors. The clerk arranged this with the website host. Email sent to all Councillors with instructions on how to activate their email address.</p>	
<b>5860</b>	<p><b>COUNCILLOR VACANCY</b> Clerk confirmed there had been two people express an interest. It was agreed the Council would try to co-opt at the September meeting. Any applicants to provide a short CV and covering letter.</p>	
<b>5861</b>	<p><b>GROVE PARK OPEN SPACE</b> The clerk was copied into a letter sent from the residents of Grove Park to West Suffolk Council regarding the state of the open space at Grove Park.</p>	

	Although the Parish council are unable to help it was agreed they would lend their support if it were asked for and in future will pay close attention to landscaping within planning applications to prevent this happening again.																	
5862	<b>BARROW DUCKS</b> The Parish Council received an email from Barrow Ducks informing them that Barrow Ducks will be going dormant for the foreseeable future. No response was deemed necessary.																	
5863	<b>QUIET LANES</b> The Clerk is working with a representative from Dalham trying to get the work done before the deadline. Higham Parish Council are happy to be involved depending on the amount of work required.																	
5864	<b>Neighbourhood Plan</b> The report was circulated prior to the meeting. See appendix 2 for report.  It was agreed that a sub committee meeting should be held prior to the September meeting. During the sub committee meeting a working party will be agreed. A member of the public has expressed interest in being involved with the working party.  Clerk to arrange a date for the first sub committee meeting.	Clerk																
5865	<b>SALC</b> The Clerk received correspondence from SALC about the Suffolk Festival 2022 and the Queens Platinum Jubilee. It was agreed the Parish Council should hold an event to mark the occasion. A resident has offered the Parish Council tree saplings to plant. The Parish Council will look at purchasing other trees as well. This will be an agenda item going forward.																	
5866	<b>Financial Matters</b>  <b>a) To receive the council's current financial statement</b> Adoption of the Accounts were proposed by Cllr Holmes seconded by Cllr Kronbergs with all Councillors in agreement.  <b>b) To confirm payments</b>  <div><b>2021/2022 Accounts</b>  <b>EXPENDITURE</b><table><tr><th>Cheque No.</th><th>Payee</th><th>Amount</th><th>Notes</th></tr><tr><td>BACS</td><td>RH Landscapes</td><td>£546.00</td><td>May grass cutting</td></tr><tr><td>BACS</td><td>RH Landscapes</td><td>£708.00</td><td>June grass cutting</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></div> <b>Other invoices:</b> Hammond Ford and Co Limited for £144.  Payments were proposed by Cllr Wesley seconded by Cllr Cousins with all Councillors in agreement.	Cheque No.	Payee	Amount	Notes	BACS	RH Landscapes	£546.00	May grass cutting	BACS	RH Landscapes	£708.00	June grass cutting					Clerk
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5867	<p><b>PLANNING</b></p> <p>DC/21/0947/HH Denham Priory Barrow Road Denham Bury St Edmunds Suffolk IP29 5EW Householder planning application - a. conversion of outbuilding into annexe with porch b. alterations to existing spa room to create gymnasium to include bi fold doors to replace existing circular bay window, removal of existing door and replace with one window, c. infill extension with replacement flat roof</p> <p>No objection</p> <p>DC/21/0948/LB Denham Priory Barrow Road Denham Bury St Edmunds Suffolk IP29 5EW Application for listed building consent - a. conversion of outbuilding into annexe with porch and small timber ramp for access b. alterations to existing spa room to create gymnasium to include bi fold doors to replace existing circular bay window, removal of existing door and replace with one window, c. infill extension with replacement flat roof</p> <p>No objection</p> <p>DC/21/0646/FUL Plot 1 Land At Three Horseshoes The Street Barrow Suffolk Planning application - two dwellings with associated landscaping</p> <p>Previous objection still stands and will be resubmitted.</p>	
5868	<p><b>To note the following planning determinations</b></p> <p>DC/21/0045/HH –</p> <p>2 Bury Road Barrow Bury St Edmunds Suffolk IP29 5DE Householder planning application - single storey side extension and single storey rear extension - Approved</p>	
5869	<p><b>DATE OF NEXT MEETING</b></p> <p>Monday 6<sup>th</sup> September at 7:15pm TBC</p> <p>The meeting was closed at 9:07pm</p>	

Signed: ..... (Chairman) date.....

## COMMUNITY POLICE REPORT – JULY 2021

### MESSAGES

There were no messages from the Police to cascade to community. There are evidently some in the pipeline which we will receive in due course.

### REPORTED CRIME FOR THE MONTH OF MAY 2021 – Total number = 6

CATEGORY	LOCATION	TIMELINE/ACTION
Anti - Social	On/near Coalpit lane	No timeline for this category
Violence & Sexual	On/near Coalpit Lane	Under investigation
V & S	On/Near Village Car Park (Premier Food)	Action by specialist agency – under investigation. Victim has been advised
V & S	On/near Dale Tree Road	Unable to prosecute suspect (maybe due to lack of evidence and unlikely to secure a conviction)
Other - Theft	On/Near Orchard Barns	Unable to prosecute suspect
V & S	On/Near Johnson Road	Unable to prosecute suspect

Having now discovered how to access further detail regarding each crime (as per the above table) I am able to back track previous months, so will revisit each crime from January 2021. From this data we should be able to identify trends e.g., hotspots in the Parish where most crime committed. In this instance then the Community Police Officer could concentrate in these areas with greater visibility. I will have this information collated and discussed with the Community Officer for their advice and present back to Parish Council at our next scheduled meeting in September.

### GENERAL

It was reported that 2 vehicles were parked illegally, blocking completely the pavement opposite the Willow. A picture was taken whereby one vehicle's registration plate was clearly visible. This forwarded to our Community Police Officer who advised that this was a Police matter (Obstruction of the Highway, not a parking offence). He asked if we knew the vehicle owner and could gain his permission for the photo to be used by the police, also could we confirm if the owner was a patron of the Willow. On both counts I said no. I suggested that he could introduce himself to both the Horseshoes and the Willow as our new Community Officer. As at date I have not received a response.

Ralph Rawlings  
6<sup>th</sup> July 2021

**BARROW CUM DENHAM PARISH COUNCIL  
MEETING OF 6 JULY 2021  
REPORT ON AGENDA ITEM 18: NEIGHBOURHOOD PLAN**

Since the PC's previous meeting on 7 June, progress has been as follows:

*AECOM site assessment report*

A great number of documents requested by AECOM were sent by e-mail, but they have recently requested more information, including the entire Call for Sites documentation. This is being collated.

*Neighbourhood Plan draft policies to be provided by Planning Direct*

Planning Direct provided generic draft policies from a number of NPs shortly after the previous PC meeting. These will be circulated to councillors on the NP Sub-Committee for information prior to the first meeting of the SC (see below).

In order to provide the PC with bespoke policies for our NP, PD requested to see the analysis of the results of the Community Survey. This has been forwarded to Andrew Cann of PD. He has now asked for a meeting with us before beginning his work.

I suggest that I and one other member of the NP SC arrange for a Zoom/in-person meeting with him as soon as possible.

*SALC/SPS NP workshop for local councils*

Cllr Ford and I attended this presentation yesterday. It was aimed largely at councils still in the process of deciding whether to make an NP but was still useful and informative. Slides from the presentation will be forwarded to all clerks shortly and a recording is available.

*Meeting of the NP SC*

I suggest that a formal meeting be convened as soon as possible so that councillors can be further updated on progress and a Working Group be set up.

I have had discussions with a local resident who volunteered his help. I think his contribution would be welcome and that we should encourage participation from the local community, so that the NP not be perceived as imposed on the community by the PC.

Cllr Zigurds Kronbergs

6 July 2021

Abbreviations used: PC = Parish Council; NP = Neighbourhood Plan; SC = Sub-Committee; PD = Planning Direct; SPS = Suffolk Preservation Society